

City OF NEWPORT, KY
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
Monday, March 27, 2017
MINUTES

CALL TO ORDER / ROLL CALL

The meeting was called to order by Mayor Peluso at 7:00 p.m. in the Multi-Purpose Room of the Newport Municipal Building at 998 Monmouth Street. The meeting was opened with a moment for silent invocation and the mayor led the Pledge of Allegiance.

In attendance were: Commissioner Beth Fennell, Commissioner Thomas Guidugli, Commissioner Frank Peluso, Commissioner Ken Rehtin, and Mayor Jerry Peluso. Also in attendance were: City Manager Thomas Fromme, Assistant to the City Manager Larissa Sims, City Attorney Dan Braun, Police Chief Thomas Collins, Community Services Director Doug Roell, Fire Captain Adam Peddicord, Community Liaison Bev Holiday, and City Clerk Amy Able.

PERSONNEL ORDERS

The city clerk read **R-2017-008**, an Order of the Board of Commissioners of the City of Newport, Kentucky **appointing Thomas Selby to the position of Patrol Officer, Grade III**, in the Newport Police Department effective April 3, 2017. Commissioner Guidugli made a **motion to approve**; second to the motion was offered by Commissioner Fennell. Upon hearing there were no further comments or questions, the mayor called for a roll call vote.

Commissioner Guidugli:	Yes	Commissioner Peluso:	Yes	Mayor Peluso:	Yes
Commissioner Fennell:	Yes	Commissioner Rehtin:	Yes	<u>Motion carried 5-0.</u>	

The city clerk read **R-2017-009**, an Order of the Board of Commissioners of the City of Newport, Kentucky **appointing Aaron McNeil to the position of Patrol Officer, Grade III**, in the Newport Police Department effective April 3, 2017. Commissioner Peluso made a **motion to approve**; second to the motion was offered by Commissioner Fennell. Upon hearing there were no further comments or questions, the mayor called for a roll call vote.

Commissioner Peluso:	Yes	Commissioner Rehtin:	Yes	Mayor Peluso:	Yes
Commissioner Fennell:	Yes	Commissioner Guidugli:	Yes	<u>Motion carried 5-0.</u>	

Mayor Peluso administered the Oath of Office and the newest members of the Newport Police Department were welcomed and introduced their family members in attendance. The mayor called for a brief recess. The meeting reconvened at 7:20 with all members of the Board present and responding to roll call.

PUBLIC FORUM No one present responded to the mayor's invitation to address the Board.

APPROVAL OF MINUTES

Commissioner Guidugli made a motion to approve the minutes of the regular meeting on Monday, February 27, 2017 Commissioner Fennell offered a second to the motion. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Guidugli:	Yes	Commissioner Peluso:	Yes	Mayor Peluso:	Yes
Commissioner Fennell:	Yes	Commissioner Rehtin:	Yes	<u>Motion carried 5-0.</u>	

Commissioner Peluso made a motion to approve the minutes of the regular meeting on Monday, March 13, 2017 Commissioner Fennell offered a second to the motion. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Peluso:	Yes	Commissioner Rehtin:	Yes	Mayor Peluso:	Yes
Commissioner Fennell:	Yes	Commissioner Guidugli:	Yes	<u>Motion carried 5-0.</u>	

NEW BUSINESS

The city clerk read **R-2017-010**, an Order of the Board of Commissioners of the City of Newport, Kentucky granting a **property assessment moratorium to Entryway, Inc.** relating to the restoration of property at **1115 Isabella Street**, Newport, KY. Commissioner Peluso made a **motion to approve**; second to the motion was offered by Commissioner Fennell. Mr. Tom Guidugli, Sr. addressed the Board and responded to questions. The exterior has been restored to the original look and feel from the 1880's. The interior has all new plumbing, electric, furnace and lighting. A new roof, insulation and fencing were added. Community redevelopment in low income neighborhoods brings positive change. The moratorium (under which property taxes are assessed on a value before the improvements) is for a five year period. Upon hearing there were no further comments or questions, the mayor called for a roll call vote.

Commissioner Peluso:	Yes	Commissioner Rehtin:	Yes	Mayor Peluso:	Yes
Commissioner Fennell:	Yes	Commissioner Guidugli:	Yes	<u>Motion carried 5-0.</u>	

The city clerk read **R-2017-011**, an Order of the Board of Commissioners of the City of Newport, Kentucky authorizing and directing the city manager to execute a **client services agreement with Medicount Management, Inc.** for EMS billing services. Commissioner Fennell made a **motion to approve**; second to the motion was offered by Commissioner Guidugli. Captain Peddicord explained this order and the next on the agenda are for contracts for EMS billing and software. There were five responses to the RFP. He introduced representatives Mr. Tim Newcomb and Mr. Ted Jennings from Medicount. Current fees are 9% and the projected costs are 6.9% so there will be some savings. Sprint has offered to supply the required tablet for data input and Medicount will supply additional items such as keyboards so there will be no up-front cost for the City for equipment. Mr. Newcomb added they are a local company from Evendale, they have transitioned nine Northern Kentucky departments in recent months, they have 26 years in business, and serve over 300 municipalities. Following brief discussion, upon hearing there were no further comments or questions, the mayor called for a roll call vote.

Commissioner Fennell:	Yes	Commissioner Peluso:	Yes	Mayor Peluso:	Yes
Commissioner Guidugli:	Yes	Commissioner Rehtin:	Yes	<u>Motion carried 5-0.</u>	

The city clerk read **R-2017-012**, an Order of the Board of Commissioners of the City of Newport, Kentucky authorizing and directing the city manager to execute **Master Services and License Agreement with Open, Inc.** doing business as SafetyPad for EPCR (electronic patient care reporting). Commissioner Guidugli made a **motion to approve**; second to the motion was offered by Commissioner Fennell. Upon hearing there were no further comments or questions, the mayor called for a roll call vote.

Commissioner Guidugli:	Yes	Commissioner Peluso:	Yes	Mayor Peluso:	Yes
Commissioner Fennell:	Yes	Commissioner Rehtin:	Yes	<u>Motion carried 5-0.</u>	

The city clerk read **R-2017-013**, an Order of the Board of Commissioners of the City of Newport, Kentucky authorizing and directing the city manager to execute a **contract with Atkins and Stang, Inc. for pole mounted led lighting** for Veterans Memorial Pool. Commissioner Peluso made a **motion to approve**; second to the motion was offered by Commissioner Guidugli. Mr. Roell addressed the Board and responded to questions explaining the existing lighting poles at the pool

are deteriorating and becoming unsafe. This will be an upgrade to fiberglass poles with LED lights which will meet required lighting standards for the eleven fixtures on five poles. It is anticipated there will be a savings with the new fixtures. The lights point down and should not impact any homes especially considering the wall shielding the nearest residence. Plans are for installation to be complete before the pool opens for the 2017 season. The new poles will be a lighter material and coated to prevent rust and deterioration. Upon hearing there were no further comments or questions, the mayor called for a roll call vote.

Commissioner Peluso:	Yes	Commissioner Rehtin:	Yes	Mayor Peluso:	Yes
Commissioner Guidugli:	Yes	Commissioner Fennell:	Yes	<u>Motion carried 5-0.</u>	

The city clerk read **R-2017-014**, an Order of the Board of Commissioners of the City of Newport, Kentucky authorizing and directing the city manager to execute a **contract with Smith Construction for the project known as "Slope Stabilization, Drilled Shaft Retaining Wall, Grandview Avenue.** Commissioner Guidugli made a **motion to approve**; second to the motion was offered by Commissioner Fennell. Mr. Roell addressed the Board and responded to questions noting that Thelen Geotechnical Engineers had done test borings and recommended this solution. The road narrows by two feet in this area so the project pushing piers out (which helps avoid extra expenses to wrap power lines) will allow for improved emergency access. The project will consist of 198 piers ranging from 17½' -31½' with the majority in the 20-25' range. They are from 2'-36' in diameter as engineered by Thelen. Two bids were received, Smith was the low bidder and references were checked with strong endorsements. The project should take 180 days to complete. Attempts will be made to maintain through traffic but some closures will be unavoidable. The overall length is just over 600'. There are three sets of plans/phases, Mr. Roell reviewed the drawings for the Board. Residents will be notified with schedules. Upon hearing there were no further comments or questions, the mayor called for a roll call vote.

Commissioner Peluso:	Yes	Commissioner Rehtin:	Yes	Mayor Peluso:	Yes
Commissioner Guidugli:	Yes	Commissioner Fennell:	Yes	<u>Motion carried 5-0.</u>	

The city clerk gave first reading of **O-2017-004**, an Ordinance of the Board of Commissioners of the City of Newport, Kentucky repealing §117.30 and §117.31 of the Code of Ordinances concerning the annual fee for taxicabs. Commissioner Fennell made a **motion to approve**; second to the motion was offered by Commissioner Guidugli. Mr. Fromme explained this revision is necessary due to recent changes to Kentucky Revised Statutes. Upon hearing there were no further comments or questions, the mayor called for a roll call vote.

Commissioner Fennell:	Yes	Commissioner Rehtin:	Yes	Mayor Peluso:	Yes
Commissioner Guidugli:	Yes	Commissioner Peluso:	Yes	<u>Motion carried 5-0.</u>	

COMMENTS FROM THE BOARD OF COMMISSIONERS

Commissioner Peluso

- Confirmed that anyone doing door-to-door sales is required to have an occupational license. (A temporary license is available.)

Commissioner Guidugli

- Issued a call of "Invest in the West". It's a great time for redevelopment of amazing large, medium, and even "tiny houses" on the West Side. Programs such as the property tax moratorium make this even more attractive and participation shows the continued and growing interest.

Commissioner Fennell

- Appraisal values are going up all around in Newport including on the West Side. .

- Asked if SD1 is doing work behind the old dry cleaner and Mr. Roell said it may have been the State that was seen in the area doing a repair, there is a storm drain in the area.

ADJOURNMENT

There being no further business, Commissioner Guidugli made a motion to adjourn the meeting. Commissioner Fennell offered a second to the motion. The Mayor asked for a roll call vote.

**Commissioner Guidugli: Yes Commissioner Rehtin: Yes Mayor Peluso: Yes
Commissioner Fennell: Yes Commissioner Peluso: Yes Motion carried 5-0.**

The meeting adjourned at 8:00 p.m.

Date Approved/Signed

Jerry R. Peluso, Mayor

Attest:

Amy B. Able, City Clerk

NOT an official copy