

CITY OF NEWPORT, KY
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
Monday, July 20, 2015
MINUTES

CALL TO ORDER / ROLL CALL

The meeting was called to order by Mayor Peluso at 7:00 p.m. in the Multi-Purpose Room of the Newport Municipal Building at 998 Monmouth Street. The meeting was opened with a moment for silent invocation and the mayor led the Pledge of Allegiance.

In attendance were: Commissioner Beth Fennell, Commissioner Thomas Guidugli, Commissioner Frank Peluso, and Mayor Jerry Peluso. **Absent:** Commissioner John Hayden. Also in attendance were: City Manager Tom Fromme, Police Chief Thomas Collins, Fire Chief Gary Auffart, Historic Preservation Officer Scott Clark, Community Liaison Bev Holiday, and City Clerk Amy Able.

PUBLIC HEARINGS

The mayor opened the Municipal Road Aid public hearing and the city clerk read the following notice.

Municipal Road Aid Public Hearing

The purpose of the public hearing is obtaining written or oral comments regarding the proposed use of Municipal Road Aid Program funds for the 2015-2016 fiscal year. The proposed use of these funds is for road improvements such as resurfacing, rehabilitation, or reconstruction and signalization for City streets. Funds will be used for reconstruction and maintenance of roads including expenses such as filling potholes as well as snow removal and treatment, street cleaning, line painting, and repair or replacement of sidewalks, curbs, gutters, lighting and signage when done in conjunction with a street reconstruction project.

Municipal Road Aid Program

Cash balance carried forward (estimate)	\$ 0
Anticipated receipts (including interest)	\$ <u>296,389</u>
Total available for appropriation	\$ 296,389

Notice of the Public Hearing was advertised in the Campbell County Recorder on July 2, 2015 in accordance with KRS 424.130 and notice was posted at the city building and posted on the City website.

The city manager stated the amount declined largely due to the issues in the gas tax which was addressed by the State legislature. Commissioner Fennell asked if any streets had been added to the priority list for the year. Mr. Fromme responded that Hodge and Putnam were added. The mayor called for any public comments and upon hearing there were none announced the close of the public hearing at 7:05 p.m.

PUBLIC FORUM

Mr. Kyle Randall of Liberty Street addressed the Board with concerns about the condition of the roadway at Fifth and Central.

APPROVAL OF MINUTES

Commissioner Guidugli made a **motion to approve the minutes of the June 15, 2015 regular meeting;** second to the motion was offered by Commissioner Peluso. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Guidugli:	Yes	Commissioner Fennell:	Yes	
Commissioner Peluso:	Yes	Mayor Peluso:	Yes	<u>Motion carried 4-0.</u>

Commissioner Peluso made a **motion to approve the minutes of the June 22, 2015 special meeting**; second to the motion was offered by Commissioner Fennell. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Peluso: Yes Commissioner Guidugli: Yes
Commissioner Fennell: Yes Mayor Peluso: Yes **Motion carried 4-0.**

Commissioner Fennell made a **motion to approve the minutes of the June 23, 2015 special meeting**; second to the motion was offered by Commissioner Guidugli. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Fennell: Yes Commissioner Peluso: Yes
Commissioner Guidugli: Yes Mayor Peluso: Yes **Motion carried 4-0.**

NEW BUSINESS

The city clerk gave first reading to **O-2015-009** an ordinance **closing and vacating portions of Putnam Street** in the City of Newport, Campbell County, Kentucky. Commissioner Peluso made a **motion to approve**; second to the motion was offered by Commissioner Fennell. Mr. Fromme explained this relates to the final item on the agenda tonight, the Community Development Block Grant (CDBG) application. This is in the 1200 block, it is a paper street, and the City has received consent from the railroad. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Peluso: Yes Commissioner Guidugli: Yes
Commissioner Fennell: Yes Mayor Peluso: Yes **Motion carried 4-0.**

The city clerk read **R-2015-041** an order **naming the City parking lot at 709-717 Monmouth Street “Daily Market Park”**. Commissioner Peluso made a **motion to approve**; second to the motion was offered by Commissioner Fennell. Mr. Clark addressed the Board and gave an overview of the history of the property. Without a name, this public parking lot is sometimes referred to as the lot beside the Pepper Pod which might lead some to believe it is a private lot for the restaurant. This location hosts the Farmers Market, activities are held there during the Taste of Newport, and it is now home to a Red Bike rental station. In the nineteenth century there were residential buildings there until the turn of the twentieth century when they were used for a variety of retail and service businesses including uses at 709 as a confectioner’s, a chili parlor, and an optometrist. The properties at 711-713 held service based businesses until 1915 when the 2,000 seat Hippodrome theater was built. Number 717 was a two-story dwelling with a lock and gunsmith shop in 1886, a shop and residence in 1910, and starting in 1912 was the start of the Eshan Daily Market, then the Newport Daily Store in 1938, and a confectioner’s in 1952. Considering the historic nature of Monmouth Street as a center for retail activity as well as the current uses, it is appropriate to name the lot after the Daily Market at the location for over thirty years. A plaque at the location incorporating historic photos is also recommended. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Peluso: Yes Commissioner Guidugli: Yes
Commissioner Fennell: Yes Mayor Peluso: Yes **Motion carried 4-0.**

The city clerk read **R-2015-042**, an order authorizing Mayor Jerry Peluso to execute a further agreement with the Commonwealth of Kentucky Transportation Cabinet concerning the **Riverfront Commons Bicycle/Pedestrian Corridor Project** (PO2-628-1100002956 (old)) / (PO2-628-1500004530 (new)). Commissioner Guidugli made a **motion to approve**; second to the motion was offered by Commissioner Fennell. Mr. Jack Moreland of Southbank Partners addressed the Board. He reviewed that in 2010 the City signed an agreement with the Army Corps

of Engineers to do a feasibility study – this was the second study that had to be done to position us to stabilize the areas along the river from Bellevue to Covington. He continued, thanks to Rep. Keene championing this cause, sufficient funds were dedicated in the Transportation Cabinet budget for the local match – fifty percent was to be paid by the Army Corps of Engineers however they only had about 2/3 of the funds required for their portion so there has been some delay. The money for the local match has been held by the Transportation Cabinet since 2011 and we do not want it to be redirected so the proposed approach is to utilize an addendum to the existing project. This is flow through money that will come to the City, be sent to Southbank, and be escrowed until the Army Corps of Engineers can use it. Responding to a question Mr. Moreland explained that, in order to access the federal funds when using the Army Corps of Engineers, there is first a reconnaissance study and then a feasibility study to be positioned to receive federal money to do the project. We have been building on sections of Riverfront Commons but this has been in areas not impacted by stabilization problems. Portions will not be developed until the stabilization is completed. This money is for the feasibility study which precedes the stabilization work. Responding to a question about the project at Taylor Creek, Mr. Moreland stated there was a 220 day contract but rain may have caused delays. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Guidugli: Yes Commissioner Peluso: Yes
Commissioner Fennell: Yes Mayor Peluso: Yes Motion carried 4-0.

The city clerk read **R-2015-043**, an order of authorizing City Manager Thomas J. Fromme to make application(s) for, enter into agreement(s) with, act as the authorized correspondent for, and to sign any documentation necessary to facilitate and administer project(s) with the **Kentucky Office of Homeland Security (KOHS)**. Commissioner Guidugli made a **motion to approve**; second to the motion was offered by Commissioner Peluso. Mr. Fromme stated this is a requirement for certain grant applications. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Guidugli: Yes Commissioner Fennell: Yes
Commissioner Peluso: Yes Mayor Peluso: Yes Motion carried 4-0.

The city clerk read **R-2015-044**, an order authorizing and directing City Manager Thomas J. Fromme to execute a **contract with TMS Construction, Inc.** Commissioner Guidugli made a **motion to approve**; second to the motion was offered by Commissioner Fennell. Mr. Fromme stated this concerns the Safer Routes to School grant funding. All engineering has been done and the project was bid. Following questions about the plans for sidewalk placement on the north side of Ninth Street, Mr. Moreland confirmed the school was involved in the process. The \$250,000 grant application was written by Southbank on behalf of the school and the Department of Transportation advised them to reapply with the City as the fiscal agent. Mr. Moreland stated all engineering work was paid through the grant, an RFQ was advertised and Berling Engineering (who also currently act as the City engineer) was selected. There will be no matching funds from the City. There are sufficient grant funds to cover the costs of the engineering and the construction, the City plays an administrative role, Southbank prepared the grant application and has the information of record. Mr. Moreland stated Mr. Turner of the School Board and the engineer both looked at the location on Ninth Street. Commissioner Peluso stated he is concerned about the sidewalk placement on the side of a hill. Commissioner Guidugli stated he had similar concerns but understands the engineer was hired independently. He added this project creates a safe

environment and brings improvements to several areas. Upon hearing there were no further comments or questions, the mayor called for a roll call vote.

Commissioner Guidugli: Yes Commissioner Peluso: Yes
Commissioner Fennell: Yes Mayor Peluso: Yes Motion carried 4-0.

The city clerk read **R-2015-045** an order authorizing and directing Mayor Jerry Peluso to execute and submit to the Kentucky Department for Local Government an **application for Community Development Block Grant Funds for development and rehabilitation of single family housing** in the City of Newport, Kentucky. Commissioner Fennell made a **motion to approve**; second to the motion was offered by Commissioner Peluso. Mr. Tom Guidugli, Sr. Executive Director of Newport Housing, Neighborhood Foundations, and President of Millennium III, addressed the Board. This project will go under "Millennium III" and is a home ownership project for CDGB, the application will be prepared and administered by Elrod and Associates, Millennium III will do the construction. Phase 1 will use eight lots to build five houses on Thirteenth Street. Once these are sold, Phase 2 will begin with construction on 901 Central, rehabilitation at 215 West Tenth Street, and rehab of 207 Isabella. The last rehab they completed on Tenth Street is featured on Kentucky Housing Corporation's website as a project for historic rehab and this property received an award for Historic Preservation. Mr. Elrod responded to questions from the Board. Grant awards are expected to be announced by the end of the year. All of the grant money (along with \$125,000 from Millennium) will be dedicated to building the first five homes; by selling those the stream of income allows building another and rehab of two more. Responding to questions about taking advantage of the view by including more windows on the rear of the homes, Mr. Guidugli and Mr. Elrod stated this has already been suggested to the architect but they must also consider the proximity to the railroad – sound studies are done to be certain decibel levels are within limits set by HUD – to the extent that design permits and it is feasible steps will be taken to integrate as much of the view as possible. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Fennell: Yes Commissioner Guidugli: Yes
Commissioner Peluso: Yes Mayor Peluso: Yes Motion carried 4-0.

COMMENTS FROM DEPARTMENT HEADS

Chief Collins

- Final plans are being made for National Night Out and the Rides on Monmouth/Newport Car Show. Both events will be in August.
- Planning continues for Riverfest.

Chief Auffart

- The Fire/EMS Department will be receiving two grants resulting from successful applications prepared by Engineer Medic Brandon Schoborg; \$1,190 from Factory Mutual for lights and \$13,954 from Firehouse Subs for new hose.
- Newport Fire/EMS will participate in a Safety Fare being hosted by AAA on August 1.

COMMENTS FROM THE CITY MANAGER'S OFFICE

City Manager Fromme

- Paving on State Routes including Monmouth Street will begin tonight with work being done between the hours of 7 a.m. and 7 p.m. Work will also be done on York and Eleventh Street.
- Pavement at Fifth and Central was damaged by a water main break this past winter,

both are State Routes. The City met with Northern KY Water District today, they are preparing to hire a contractor to make the repairs.

COMMENTS FROM THE BOARD OF COMMISSIONERS

Commissioner Peluso

- Asked about the 500 block of York where there is an area undermined in the parking lane. The city manager responded the State will be making full depth repairs in several areas.

Commissioner Fennell

- Thanks to all those involved in efforts for sprucing up before the All Star Game.

Mayor Peluso

- Thanks to the city manager and Bev Holiday and all personnel involved for getting the Riverwalk replacement plaques project complete in time for the All Star Game.
- Read from a very complimentary letter from CCHMC thanking the Fire/EMS Department for cohosting a class.

ADJOURNMENT

There being no further business, Commissioner Peluso made a **motion to adjourn**. Commissioner Guidugli offered a second to the motion. The Mayor asked for a roll call vote.

Commissioner Peluso: Yes Commissioner Fennell: Yes
Commissioner Guidugli: Yes Mayor Peluso: Yes Motion carried 4-0.

The meeting adjourned 7:50 p.m.

Date Approved/Signed

Jerry R. Peluso, Mayor

Attest:

Amy B. Able, City Clerk