

City OF NEWPORT, KY
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
Monday, July 25, 2016
MINUTES

CALL TO ORDER / ROLL CALL

The meeting was called to order by Mayor Peluso at 7:00 p.m. in the Multi-Purpose Room of the Newport Municipal Building at 998 Monmouth Street. The meeting was opened with a moment for silent invocation and the mayor led the Pledge of Allegiance.

In attendance were: Commissioner Beth Fennell, Commissioner Thomas Guidugli, Commissioner John Hayden, Commissioner Frank Peluso, and Mayor Jerry Peluso. Also in attendance were: City Manager Thomas Fromme, City Attorney Daniel Braun, Police Chief Thomas Collins, Fire Chief Bill Darin, Community Services Director Doug Roell, Historic Preservation Officer Scott Clark, Community Liaison Bev Holiday, and City Clerk Amy Able.

PUBLIC FORUM

No one present responded to the Mayor's invitation to address the Board.

PERSONNEL ORDERS

The city clerk read **R-2016-049**, an Order **promoting Lieutenant Gregory Ripberger to Captain** in the Newport Police Department. Commissioner Guidugli made a **motion to approve**; second to the motion was offered by Commissioner Fennell. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Guidugli:	Yes	Commissioner Hayden:	Yes	Mayor Peluso:	Yes
Commissioner Fennell:	Yes	Commissioner Peluso:	Yes	<u>Motion carried 5-0.</u>	

The city clerk read **R-2016-050**, an Order **promoting Lieutenant Herschel Day to Captain** in the Newport Police Department. Commissioner Peluso made a **motion to approve**; second to the motion was offered by Commissioner Fennell. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Peluso:	Yes	Commissioner Guidugli:	Yes	Mayor Peluso:	Yes
Commissioner Fennell:	Yes	Commissioner Hayden:	Yes	<u>Motion carried 5-0.</u>	

The city clerk read **R-2016-051**, an Order **promoting Sergeant Christopher Fangman to Lieutenant** in the Newport Police Department. Commissioner Guidugli made a **motion to approve**; second to the motion was offered by Commissioner Hayden. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Guidugli:	Yes	Commissioner Fennell:	Yes	Mayor Peluso:	Yes
Commissioner Hayden:	Yes	Commissioner Peluso:	Yes	<u>Motion carried 5-0.</u>	

The city clerk read **R-2016-052**, an Order **promoting Sergeant Kevin Drohan to Lieutenant** in the Newport Police Department. Commissioner Fennell made a **motion to approve**; second to the motion was offered by Commissioner Peluso. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Peluso:	Yes	Commissioner Guidugli:	Yes	Mayor Peluso:	Yes
Commissioner Fennell:	Yes	Commissioner Hayden:	Yes	<u>Motion carried 5-0.</u>	

The officers being promoted were sworn in by Mayor Peluso.

PRESENTATIONS, AWARDS & PROCLAMATIONS

Commissioner Fennell and Scott Clark gave a Presentation on historic memorabilia being given to the city by Mr. Don Clark. He presented a gavel that was given to Ralph Mussman, a former Mayor, from Dr. August Helmbold, Jr. whose father was a Mayor of Newport.

Mr. David Dalton of The Think Shop gave a presentation on city branding. This Newport business volunteered to work on the project and worked with business and community groups to collect input before designing concepts that would represent all these groups and the many facets of the City. A banner was revealed demonstrating application of the new logo. A proposal with recommendations has been forwarded to the city manager to develop brand guidelines and a full marketing plan with hopes for some use as soon as Labor Day.

Mr. Jason Barron gave an update on RedBike. The two stations at Newport on the Levee are the fifth most used in the area with 1,300 more arrivals than departures. There have been 7,000 rides taken from the four Newport stations. Of the 1,150 members, 93 have Newport zip codes and an additional 500 from Newport have purchased day passes. If grant funds are received from OKI two or three more stations could be added next spring.

PUBLIC HEARING

Mayor Peluso announced the opening of the public hearing on Municipal Road Aid Funds. The City Clerk read the notice.

The purpose of the public hearing is to obtain written or oral comments regarding the proposed use of Municipal Road Aid Program funds for the 2016-2017 fiscal year. The proposed use of these funds is for road improvements such as resurfacing, rehabilitation, or reconstruction and signalization for City streets. Funds will be used for reconstruction and maintenance of roads including expenses such as filling potholes as well as snow removal and treatment, street cleaning, line painting, and repair or replacement of sidewalks, curbs, gutters, lighting and signage when done in conjunction with a street reconstruction project.

Municipal Road Aid Program

Cash balance carried forward (estimate)	\$ 0
Anticipated receipts (including interest)	\$ 300,500
Total available for appropriation	\$ 300,500

The public hearing notice was advertised in the Campbell County Recorder on July 14, 2016 and posted at the city building and on the city website beginning July 8, 2016.

City Manager Fromme gave a presentation reviewing proposed uses for the MRA funds. While the majority is dedicated to particular projects, approximately \$57,000 last year was spent on road salt, \$4,000 on signage, and \$85,000 on labor.

The Mayor called for any public comments. Ms. McElwain commented on problems from truck traffic. Mr. Fromme responded that he believes the redesign of Route 9 will alleviate problems in the area she described. Upon hearing there were no further comments the mayor closed the public hearing.

PUBLIC FORUM

Mr. Glenn Taylor addressed the Board with concerns about payroll taxes erroneously deducted.

NEW BUSINESS

The city clerk read **R-2016-053**, an order obligating a portion of **Community Development Block Grant Program Income Funds** for use in the Monmouth Street Streetscape Improvements Project and amending the funding amount for the Central Business District Façade Improvement

Program and authorizing the mayor to execute all necessary requests and applications. Commissioner Fennell made a **motion to approve**; second to the motion was offered by Commissioner Guidugli. Mr. Fromme stated the funds for Monmouth Street will be used for paver replacement, painting of polls and trash cans as well as mast arm replacement. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Fennell:	Yes	Commissioner Hayden:	Yes	Mayor Peluso:	Yes
Commissioner Guidugli:	Yes	Commissioner Peluso:	Yes	<u>Motion carried 5-0.</u>	

Commissioner Guidugli made a motion to remove from the agenda the contract award for Bid Package 1. Second to the motion was offered by Commissioner Fennell. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Guidugli:	Yes	Commissioner Hayden:	Yes	Mayor Peluso:	Yes
Commissioner Fennell:	Yes	Commissioner Peluso:	Yes	<u>Motion carried 5-0.</u>	

The city clerk read **R-2016-054**, an order authorizing and directing the city manager to execute a **contract with Len Riegler Blacktop, Inc.** (for 2016 Bid Package 2). Commissioner Hayden made a **motion to approve**; second to the motion was offered by Commissioner Guidugli. Mr. Roell responded to questions from the Board. The project is to mill and pave all of the streets in “the island” including one alley which is in very bad shape. It was noted all these are asphalt streets (there are many streets in the city that are asphalt on brick.) Upon hearing there were no further comments or questions, the mayor called for a roll call vote.

Commissioner Hayden:	Yes	Commissioner Fennell:	Yes	Mayor Peluso:	Yes
Commissioner Guidugli:	Yes	Commissioner Peluso:	Yes	<u>Motion carried 5-0.</u>	

The city clerk read **R-2016-055**, an order authorizing and directing the city manager to execute a **contract with Len Riegler Blacktop, Inc.** (for 2016 Bid Package 3). Commissioner Hayden made a **motion to approve**; second to the motion was offered by Commissioner Guidugli. Mr. Roell responded to questions from the Board. The project excludes the area of the old city maintenance facility (which will be addressed at a later date after the old garage is demolished.) Upon hearing there were no further comments or questions, the mayor called for a roll call vote.

Commissioner Hayden:	Yes	Commissioner Fennell:	Yes	Mayor Peluso:	Yes
Commissioner Guidugli:	Yes	Commissioner Peluso:	Yes	<u>Motion carried 5-0.</u>	

The city clerk read **R-2016-056**, an order authorizing and directing the city manager to enter into and execute an agreement for participation in a **Private Sewer Lateral Repair Program with Sanitation District No. 1** of Northern Kentucky. Commissioner Fennell made a motion for discussion, Commissioner Guidugli offered a second. Mr. Fromme stated SD1 previously introduced a new policy of not making repairs to laterals but last year agreed to make repairs with the City being responsible for roadway repairs in the public right-of-way (from the main to the curb, beyond that the homeowner is responsible.) The amended policy includes SD1 doing the street repairs. Five laterals were replaced last year at an approximate cost of \$5,000 each. Homeowners are still responsible for work between the curb and their home. Mr. Braun stated because of the wording of the motion the question must be called again. **Motion to approve** was made by Commissioner Hayden and second to the motion was offered by Commissioner Fennell. Upon hearing there were no further comments or questions, the mayor called for a roll call vote.

Commissioner Hayden:	Yes	Commissioner Guidugli:	Yes	Mayor Peluso:	Yes
Commissioner Fennell:	Yes	Commissioner Peluso:	Yes	<u>Motion carried 5-0.</u>	

The city clerk read **R-2016-057**, an order declaring certain personal property of the City of Newport as **surplus** and authorizing sale in accordance with state law. Commissioner Peluso made a

motion to approve; second to the motion was offered by Commissioner Guidugli. Upon hearing there were no further comments or questions, the mayor called for a roll call vote.

Commissioner Peluso: Yes Commissioner Fennell: Yes Mayor Peluso: Yes
Commissioner Guidugli: Yes Commissioner Hayden: Yes Motion carried 5-0.

The city clerk gave first reading to tentative **O-2016-015**, an ordinance amending the Code of Ordinances Chapter 72 **Parking Time Zones**. Commissioner Hayden made a **motion to approve;** second to the motion was offered by Commissioner Peluso. The city manager explains this was complaint driven and will address limitation of parking on city owned parking lots. Upon hearing there were no further comments or questions, the mayor called for a roll call vote.

Commissioner Hayden: Yes Commissioner Fennell: Yes Mayor Peluso: Yes
Commissioner Peluso: Yes Commissioner Guidugli: Yes Motion carried 5-0.

The city clerk gave first reading to tentative **O-2016-016**, an ordinance amending portions of Chapter 111 of the Newport Code of Ordinances concerning alcoholic beverages (licensing). Commissioner Hayden made a **motion to approve;** second to the motion was offered by Commissioner Peluso. Mr. Braun explained this incorporates changes to KRS from the recent legislative session. Upon hearing there were no further comments or questions, the mayor called for a roll call vote.

Commissioner Hayden: Yes Commissioner Fennell: Yes Mayor Peluso: Yes
Commissioner Peluso: Yes Commissioner Guidugli: Yes Motion carried 5-0.

COMMENTS FROM DEPARTMENT HEADS

Chief Darin stated the Fire Department is receiving a \$500,000 FEMA grant for replacement of a 1989 truck. The specification writing committee and Lt. Dietz did an excellent job. Our portion will be 5% or about \$24,000.

CITY MANAGERS COMMENTS

We look forward to continuing to work with Nexigen, headquartered in Newport in a former Trauth property, under the Smart Cities Initiative.

COMMENTS FROM THE BOARD OF COMMISSIONERS

Commissioner Peluso

Congratulated the Newport Penguins Swim and Dive on their recent meet where they did extremely well and he asked that a congratulatory letter be sent from the city by the City Manager.

Commissioner Fennell

Thanked Don and Bev Erschell. Welcomed again Chief Darin and Larisa Sims, Assistant to the City Manager.

Mayor Peluso

District 6 has changed the traffic flow on Monmouth in one lane between Third and Fourth Streets. This block only now has two-way traffic to re-route vehicles traveling south on US 27 during construction in the area of Third and York Streets.

Remember to check on elderly neighbors during the extreme heat.

ADJOURNMENT

There being no further business, Commissioner Fennell made a motion to adjourn the meeting. Commissioner Hayden offered a second to the motion. The Mayor asked for a roll call vote.

*Board of Commissioners of Newport, KY
July 25, 2016 Meeting Minutes*

Commissioner Fennell: Yes
Commissioner Hayden: Yes

Commissioner Guidugli: Yes
Commissioner Peluso: Yes

Mayor Peluso: Yes
Motion carried 5-0.

The meeting adjourned at 8:25 p.m.

Date Approved/Signed

Jerry R. Peluso, Mayor

Attest:

Amy B. Able, City Clerk

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