



NEWPORT

KENTUCKY

PLANNING AND ZONING COMMISSION APPLICATION

For Office Use:

Case Number _____

Hearing Date _____
(If Applicable)

Date Received _____

To be completed by applicant:

1. Property Owner: _____

Contact Person: _____

Site/Location: _____

Phone: _____ Email: _____

2. Applicant (if different than Owner): _____

Contact Person: _____

Address: _____

Phone: _____ Email: _____

3. Who is the Point of Contact? _____

TYPE OF HEARING REQUESTED (CHECK APPLICABLE CATEGORY):

ZONING MAP AMENDMENT

Current zoning of property: _____

Proposed zoning of property: _____

Property PIDN (s) _____

Legal description attached: This can be either a Metes and Bounds survey or a copy of the deed.

Names and Addresses of the owner(s) of the adjacent properties.

Letter or signature from the property owner authorizing the applicant to submit the application on their behalf (if applicable).

Nine copies of required development plan.

TEXT AMENDMENT

Section (s) of Zoning Ordinance of proposed change:

Proposed text changes (attach additional sheets if needed)

DEVELOPMENT PLAN/ PRELIMINARY PLAT

Current zoning of property:_____

Property PIDN (s) _____

Legal description attached: This can be either a Metes and Bounds survey or a copy of the deed.

Letter or signature from the property owner authorizing the applicant to submit the application on their behalf (if applicable).

Nine copies of required development plan.

PLAT REVIEW

Three copies of plat with legal description are required to be submitted with application. (plat shall have signature lines for the Mayor and Planning Commission Chairperson)

I hereby depose and say under the penalties of perjury that all of the statements contained in or submitted with this application are true.

Owner's or duly authorized legal agent's signature

City of _____

County of _____

Commonwealth of Kentucky

Subscribed and sworn to before on this _____ day of _____ 20__.

Notary Public

My Commission expires_____

APPENDIX A: FEES, CHARGES AND EXPENSES

(A) Fees required in any of the regulations or in any parts of the ordinance codified herein shall not be returnable for any cause, regardless of outcome of decision on any application. No fee or part thereof shall be refunded once an application has been advertised for public hearing.

(B) The fee required by this subchapter shall be doubled for those persons who begin construction, for which a permit is required, without first having obtained a permit from Code Enforcement of the Newport Police Department.

(1995 Code, § 15.04.030)

FEE SCHEDULE	
Plat Review	\$250
Zoning Map Amendment	\$2,500
Text Amendment	\$1,500
Development Plan / Preliminary / Final Plat Review	\$1,200