



CITY OF NEWPORT
DEPARTMENT OF FINANCE & ADMINISTRATION
LICENSE DIVISION
 (859) 292-3660
www.newportky.gov

- ANNUAL RENEWAL**
 - WITH FEDERAL EXTENSION
- AMENDED RENEWAL**
 - DUE TO EXTENSION FILED
 - PREPAY FOR JOB/PROJECT/PERMIT OVER \$50K (CREDIT TO NEXT YEAR)
- FINAL RETURN**

RENEWAL OF OCCUPATIONAL LICENSE **CN-16**
 LICENSE PERIOD JULY 1ST THROUGH JUNE 30TH

NAME _____ LICENSE PERIOD ENDING _____
 ADDRESS _____ DUE ON OR BEFORE* _____
 CITY, STATE _____
 ZIP _____

*DUE DATES: APRIL 15TH FOR CALENDAR YEAR END (12/31)
 OR 105 DAYS AFTER FOR FISCAL YEAR END
 FISCAL YEAR END DATE (IF NOT 12/31) _____

FEDERAL EMPLOYER I.D. _____
 KENTUCKY EMPLOYER I.D. _____
 SOCIAL SECURITY NUMBER _____

1. TOTAL GROSS RECEIPTS FOR THE PREVIOUS TAX YEAR (2 0 1 5) \$ _____

If your accounting period is based on a calendar year, use the receipts information as of December 31 of the proceeding calendar year.
 If your accounting period is based on a fiscal year other than a calendar year, use gross receipts as of the most recently completed fiscal year.
 If your business has an additional location outside the city, use only gross receipts generated from your Newport location.

If your business is not located in Newport, use only the gross receipts actually earned in Newport.

2. LESS GROSS RECEIPTS EXEMPT FROM TAXATION (ENTER LINE E. HERE) \$ _____

If you claim any deductions on Line 2, provide the nature and amount of each deduction:

- A. Gross receipts earned outside of Newport (\$) _____
 (Complete CN-12 if applicable for a business having a Newport location)*
- B. Gross total of bad debts (\$) _____
- C. Value of items returned to manufacturer (\$) _____
- D. Gross receipts from the sale of Alcoholic beverages (\$) _____
- E. Total Deductions (Total of A,B,C,D-Enter on Line 2) (\$) _____

3. TOTAL NEWPORT GROSS RECEIPTS (SUBTRACT LINE 2. FROM LINE 1.) \$ _____

4. MULTIPLY LINE 3. BY .0035 (ENTER AMOUNT HERE) \$ _____

If the amount on Line 4 is **greater than \$75**, this is the amount you pay.
 If the amount on Line 4 is **\$75 or less**, you pay the \$75 minimum
 If the amount on Line 4 is **greater than \$24,500**, see **Item 1*** of the License Information Handout

5. ACTUAL AMOUNT DUE IF PAID BY DUE DATE (ENTER LINE 4. HERE) \$ _____

6. MINIMUM PENALTY IS \$25 OR 5% OF LINE 5. PER MONTH OR FRACTION THEREOF PAST THE DUE DATE UP TO 25% WHICHEVER IS GREATER \$ _____

7. INTEREST IS 1% OF LINE 5.PER MONTH OR FRACTION THEREOF \$ _____

8. CREDIT(S) FROM PREVIOUS YEAR(S) OR EXTENSION PAYMENT \$ _____

9. TOTAL REMITTANCE OR CREDIT CARRYOVER TO NEXT YEAR \$ _____

EXTENSION REQUESTS ARE REQUIRED TO BE ACCOMPANIED BY AN ESTIMATED PAYMENT EQUAL TO THE PREVIOUS YEAR'S FEE PAID OR AN ESTIMATED PAYMENT BASED ON 85% OR MORE OF THE PROJECTED FEE DUE.

* IF AN ESTIMATED PAYMENT IS ENCLOSED, CHECK BOX

I HEREBY CERTIFY THAT THE INFORMATION AND STATEMENTS CONTAINED HEREIN AND ANY SCHEDULES AND EXHIBITS ATTACHED ARE TRUE AND CORRECT.

SIGNED X _____ TITLE _____ DATE _____

EMAIL _____ PHONE () _____

MAKE PAYABLE: CITY OF NEWPORT * DEPT. OF FINANCE * P.O. BOX 1090, NEWPORT, KY 41071-0900

FORMS CAN BE DOWNLOADED AT WWW.NEWPORTKY.GOV AND QUESTIONS CAN BE SENT TO LICENSEQUESTIONS@NEWPORTKY.GOV.