

MEMORANDUM

To: All Department Heads / Division Managers

From: Terry Fornash, Human Resources Coordinator

Date: January 26, 2017

Re: Firefighter / Medic

This is a Lateral Entry Positions with full benefits. Candidate must meet Lateral Entry qualifications. Should any City of Newport Employee be qualified and interested or know of any qualified candidates that may be interested please contact Terry Fornash 859-655-6349 or (ext. 6349). Deadline is Friday, February 10, 2017.

FIRE DEPARTMENT FIRE/MEDIC

CHARACTERISTICS OF THE JOB: This is skilled position that performs Advance Life Support. An employee in this position is responsible for providing emergency medical care to the sick and injured, and for safe and efficient transportation of patients to a medical facility. Also, responsible for performing hazardous tasks in fighting fires and for routine tasks in the maintenance of firefighting facilities and equipment. Duties are performed under close supervision of the Lieutenant or higher rank.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:

- Administers emergency medical care to patients;
- Administer Advance Life Support and care to injured individuals;
- Operates emergency apparatus to provide transportation;
- Examines patients using advanced diagnostic devices and techniques;
- Takes and records vital signs;
- Consults with medical professionals on treatment, and follows written medical treatment protocols issued;
- Defibrillates, intubates, starts intravenous fluids, administers medications and performs additional procedures as required;
- Decontaminates patients whom have been exposed to hazardous materials;
- Instructs and leads Emergency Medical Technicians in the care and use of medical apparatus and other medical equipment;
- Perform fire suppression, rescue, and advance life support duties in the protection of life and property, often requiring physical movement among different levels of buildings and structures;

- Communicate accurately with other city employees, officers, government agencies, and the general public regarding fires, accidents, and emergency response situations;
- Safely care for and use necessary fire equipment in the performance of duties;
- Wear/Carry required protective clothing and gear in training, rescue, fire suppression, and EMS activities;
- Appear for work and complete assigned tasks within a reasonable period of time;
- Work in a safe manner, observing all safety rules and pose no direct threat or injury to another.

ADDITIONAL JOB DUTIES:

- Respond to fire alarms;
- Operates hoses and ladders;
- Operates emergency response apparatus;
- Open valves;
- Check flow pressure;
- Use chemical extinguishers, hooks, and lines;
- Drive emergency response apparatus;
- Enter burning buildings in order to perform firefighting and rescue duties;
- Assist in the investigation of fires within the city limits;
- Perform fire prevention and public education duties;
- Perform general maintenance and service on emergency response apparatus such as scheduled operation checks, pumping equipment, tools, gas, oil, belts, nozzles, etc.;
- Participate in training for firefighting and rescue techniques and use of appropriate tools and fire equipment;
- Review street and fire hydrants locations;
- Perform work in upkeep of department buildings, equipment, and facilities, involving washing, cleaning, and polishing;
- Participate in community fire prevention education programs;
- Maintain and test fire hoses and fire hydrants;
- Performs additional duties as required.

DESIRABLE TRAINING AND EXPERIENCE:

- Graduate from high school, or the equivalency;
- Possesses and maintains certification as a Paramedic by the State of Kentucky;
- Must maintain certification in Advanced Cardiac Life Support;
- Graduate from Basic Training Course, supplemented by annual training;
- Or any combination of training and experience which provides the desired knowledge, skills, and abilities.

KNOWLEDGE, SKILLS, AND ABILITIES DESIRED:

- Knowledge of the geography of the jurisdiction;

- Knowledge of federal, state, and local laws and ordinances;
- Knowledge of proper procedures regarding the collection of evidence;
- Knowledge regarding the use of departmental equipment;
- Knowledge of fire prevention, suppression, and investigation methods, practices, and procedures, with the ability to apply knowledge or proper procedures to specific situations;
- Ability to establish and maintain effective working relationships with other city employees, officers, government agencies, and the general public;
- Ability to communicate effectively, including the accurate preparation of reports;
- Ability to analyze situations and act quickly and efficiently;
- Ability to lift and carry in excess of 100 pounds;
- Ability to operate emergency apparatus in a safe manner, observing all safety rules, regulations, policies, general safety practices and applicable local, state, and federal laws.

NECESSARY SPECIAL REQUIREMENTS:

- Must have possession of a valid vehicle operator's license;
- Must be certified by the State of Kentucky as a Paramedic, or registered with the National Registry of Emergency Medical Technicians (NREMT) as a Paramedic or capable of obtaining their certification within the State of Kentucky within one (1) year of their date of appointment;
- Must have completed a 400 hour Basic Firefighter Training Course;
- Must have current CPAT Certification;
- Include annual training, as mandated by Kentucky State Commission and Fire Protection Personnel Standards and Education.

ESSENTIAL PHYSICAL AND ENVIRONMENTAL DEMANDS:

- Exposure to toxic fumes and smoke requiring the use of Self-Contained Breathing Apparatus;
- Exposure to heat, sharp items, potential falls, and blood born pathogens requiring the use of Personal Protective Equipment, such as helmet, coats, pants, boots, gloves, masks, and gowns;
- Exposure to hazardous chemicals, including skin absorption and inhalation requiring the use of specialized Hazardous Material Suits.

Applications can be submitted to City of Newport at 998 Monmouth Street, 2nd Floor, Newport, KY 41071 or emailed to tfornash@newportky.gov