

# **City of Newport, KY**

## **Part Time Special Event**

### **EMT / Paramedic**

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The City of Newport is seeking qualified EMT / Paramedics to work part time at Special Events for the Ovation Music Venue with a salary range of \$25.00 - \$30.00 per hour. For individuals participating in the Kentucky Public Pensions Authority, the city will contribute based on current laws/regulations. This position is not eligible for incentive pay and there will be no additional benefits (vacation, sick time, health insurance, etc.). Applicants must be certified by the State of Kentucky as an EMT or Paramedic, or registered with the National Registry of Emergency Medical Technicians (NREMT) as an EMT or Paramedic. All related certifications for the EMT or Paramedic position, based on requirements by the Kentucky Board of EMS, will be required and shall be maintained at the expense of the Special Event EMT / Paramedic.

#### **City of Newport, KY**

#### **Special Event EMT / Paramedic**

**CHARACTERISTICS OF THE JOB:** This is a skilled position that performs Advanced Life Support at the Ovation Music Venue. An employee in this position is responsible for providing emergency medical care to the sick and/or injured, and for safe and efficient management of patients needing medical attention. Also, responsible for performing hazardous tasks related to EMS operations and for routine tasks in the maintenance of EMS facilities and equipment. Duties are performed under close supervision of the EMS Coordinator or their designee. Employees in the Special Event EMT / Paramedic role will also be supervised by Ovation Music Venue Management, except in cases of medical care or other related EMT / Paramedic functions. Supervision by Ovation Music Venue Management will be for generalized purposes only.

#### **ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:**

- Administers emergency medical care to patients;
- Administer Advance Life Support and care to injured individuals;
- Examines patients using advanced diagnostic devices and techniques;
- Takes and records vital signs;
- Consults with medical professionals on treatment, and follows written medical treatment protocols issued;
- Defibrillates, intubates, starts intravenous fluids, administers medications and performs additional procedures as required;
- Decontaminates patients whom have been exposed to hazardous materials;

- Instructs and leads Emergency Medical Technicians in the care and use of medical apparatus and other medical equipment;
- Perform advanced life support duties in the protection of life and property, often requiring physical movement among different levels of buildings and structures;
- Communicates accurately with Ovation Music Venue personnel, officers, government agencies, and the general public regarding EMS related incidents.
- Safely care for and use necessary EMS equipment in the performance of duties;
- Wear/Carry required protective clothing and gear in training and EMS activities;
- Appear for work and complete assigned tasks within a reasonable period of time;
- Work in a safe manner, observing all safety rules and pose no direct threat or injury to another.

#### **ADDITIONAL JOB DUTIES:**

- Perform general maintenance and service on emergency response equipment;
- Performs upkeep of Ovation Music Venue EMS room, equipment, and facilities, involving washing, cleaning, etc;
- Performs additional duties as required.

#### **DESIRABLE TRAINING AND EXPERIENCE:**

- Graduate from high school, or the equivalency;
- Posses and maintains certification as an EMT / Paramedic by the State of Kentucky;
- Must maintain all required licensure / certifications for the EMT / Paramedic level, as outlined by the Kentucky Board of EMS;
- Graduate from Basic Training Course in EMT or Paramedic, supplemented by annual training;

#### **KNOWLEDGE, SKILLS, AND ABILITIES DESIRED:**

- Knowledge of federal, state, and local laws and ordinances;
- Knowledge of proper procedures regarding the collection of evidence;
- Knowledge regarding the use of equipment for EMS relate duties;
- Knowledge of EMS methods, practices, and procedures, with the ability to apply knowledge or proper procedures to specific situations;
- Ability to establish and maintain effective working relationships with other Ovation Music Venue personnel, officers, government agencies, and the general public;
- Ability to communicate effectively, including the accurate preparation of reports;
- Ability to analyze situations and act quickly and efficiently;
- Ability to lift and carry in excess of 100 pounds;
- Ability to operate emergency apparatus in a safe manner, observing all safety rules, regulations, policies, general safety practices and applicable local, state, and federal laws.

**NECESSARY SPECIAL REQUIREMENTS:**

- Must have possession of a valid vehicle operator's license;
- Must be certified by the State of Kentucky as an EMT / Paramedic, or registered with the National Registry of Emergency Medical Technicians (NREMT) as an EMT / Paramedic;
- Must have completed all aspects of an initial course in EMT or Paramedic;

**ESSENTIAL PHYSICAL AND ENVIRONMENTAL DEMANDS:**

- Exposure to toxic fumes, pyrotechnics and theatre smoke, and excessive noise levels;
- Exposure to heat, sharp items, potential falls, and blood born pathogens requiring the use of Personal Protective Equipment, such as gloves, masks, and gowns, etc;
- Exposure to hazardous chemicals, including skin absorption and inhalation requiring the use of Personal Protective Equipment.

**PROCESS IS AS FOLLOWS:**

- Submit Applications with required documentations and certifications
- Oral Interviews;
- Background Investigation;
- Pre-Employment Drug Screen.

Applications are available at [www.newportky.gov](http://www.newportky.gov) and can be submitted to The City of Newport Attn: HR at 998 Monmouth Street, 2<sup>nd</sup> Floor, Newport, KY 41071 or emailed to [tfornash@newportky.gov](mailto:tfornash@newportky.gov) Deadline Friday, April 29, 2022

**THE CITY OF NEWPORT IS AN EQUAL OPPORUNITY EMPLOYER**