



NEWPORT  
KENTUCKY

NEWPORT TREE BOARD  
REGULAR MEETING  
OCTOBER 9, 2024 @ 4:00 P.M.

Newport Municipal Building, 998 Monmouth Street, 1<sup>st</sup> Floor Multi-Purpose Room

*The public can access the meeting through the live stream on  
Facebook.com/CityofNewportKY or YouTube/CityofNewportKY*

**AGENDA**

**Call to Order:**

**Approval of Minutes:**

- Regular meeting minutes from September 11, 2025.

**Public Hearing:**

Case Number: NTB-25-20

Requested by: Sarah Ditlinger-Mapes

The applicant is requesting removal of the tree located at 403 Forrest Street Newport, KY 41071

Case Number: NTB-25-21

Requested by: City Arborist

The applicant is requesting removal of the tree located at 722 E 8<sup>th</sup> Street Newport, KY 41071

Case Number: NTB-25-22

Requested by: City Arborist

The applicant is requesting removal of the tree located at 121 E 3<sup>rd</sup> Street Newport, KY 41071

Case Number: NTB-25-23

Requested by: City Arborist

The applicant is requesting removal of the tree located at 1006 York Street Newport, KY 41071

Case Number: NTB-25-24

Requested by: City Arborist

The applicant is requesting removal of the three trees located at 1001 Central Ave Newport, KY 41071

Case Number: NTB-25-25

Requested by: City Arborist

The applicant is requesting removal of the tree located at 846 Saratoga Street Newport, KY 41071

Case Number: NTB-25-26

Requested by: City Arborist

The applicant is requesting removal of the tree located at 306 E 4<sup>th</sup> Street Newport, KY 41071



Case Number: NTB-25-27

Requested by: City Arborist

The applicant is requesting removal of the tree located at 321 E 3<sup>rd</sup> Street Newport, Ky 41071

Case Number: NTB-25-28

Requested by: City Arborist

The applicant is requesting removal of the tree located at 845 Monroe Street Newport, Ky 41071

Case Number: NTB-25-29

Requested by: City Arborist

The applicant is requesting removal of the tree located at 813 Park Ave Newport, Ky 41071

**Adjournment:**



## CITY OF NEWPORT TREE REMOVAL APPLICATION

Case Number: \_\_\_\_\_

Date Received: \_\_\_\_\_

Hearing Date: \_\_\_\_\_

\*Indicates Required Field

### Applicant Information

\*Applicant Name: Sarah Ditlinger-Mapes

\*Applicant Address: 403 Forrest Street

\*Applicant City, State, Zip: Newport, KY 41071

\*Applicant Phone Number: (\_\_\_\_\_)

\*Applicant Email: (\_\_\_\_\_)

\*Are you an LLC, incorporated company, or trust: no\_\_\_\_\_

**\*If yes, you must be represented at the hearing by an attorney that is licensed in the state of Kentucky.**

### Property Information

\*Owner of Property  
(if different from applicant): n/a\_\_\_\_\_

\*Property Address 403 Forrest Street

\*Property City, State, ZIP: Newport, KY 41071

\*Type of Property: Residential  Commercial

### Tree Information

\* Tree location: Public ROW  Private Property

\*Tree Location on Property: 403 Forrest Street

\* Tree Species (if known): unknown \*Tree Size & Height: unknown

\*Reason for Removal: dying/dead

Arborist Recommendations: \_\_\_\_\_

### Removal and Replacement Plan:

\*Have you contacted the City Arborist regarding the replanting process: Yes  No

**Attach any supporting documents** (tree assessment, development/landscaping plan, etc.)

\*Signature Sarah Ditlinger



## CITY OF NEWPORT TREE REMOVAL APPLICATION

\*Indicates Required Field

### Applicant Information

\*Applicant Name: Cassandra Homan, city arborist

\*Applicant Phone Number: 502-324-1010

\*Applicant Email:

### Property Information

\*Owner of Property  
(if different from applicant): \_\_\_\_\_

\*Property Address: 121 E 3rd

\*Property City, State, ZIP: Newport, KY

\*Type of Property: Residential  Commercial

### Tree Information

\* Tree location: Public ROW  Private Property

\*Tree Location on Property: tree well in front of property

\* Tree Species (if known): red maple

\*Tree Size & Height: 8 inches dbh

\*Reason for Removal: Tree failing/dying, see photo at the end.

### Replacement Plan:

\*Will the tree be replaced: Not unless specifically requested by the property owner.

**Attach any supporting documents** (Arborist's recommendations, development/landscaping plan, etc.)

\*Signature 





## CITY OF NEWPORT TREE REMOVAL APPLICATION

\*Indicates Required Field

### Applicant Information

\*Applicant Name: Cassandra Homan, city arborist  
\*Applicant Phone Number: \_\_\_\_\_  
\*Applicant Email: \_\_\_\_\_

### Property Information

\*Owner of Property  
(if different from applicant): \_\_\_\_\_  
\*Property Address: 1006 York  
\*Property City, State, ZIP: Newport, KY  
\*Type of Property: Residential  Commercial

### Tree Information

\* Tree location: Public ROW  Private Property   
\*Tree Location on Property: tree lawn in front of property  
\* Tree Species (if known): red maple  
\*Tree Size & Height: 9 inches dbh  
\*Reason for Removal: dying tree, complete lack of vigor, picture at the end

### Replacement Plan:

\*Will the tree be replaced: Not unless specifically requested by the property owner.

**Attach any supporting documents (Arborist's recommendations, development/landscaping plan, etc.)**

\*Signature 





## CITY OF NEWPORT TREE REMOVAL APPLICATION

\*Indicates Required Field

### Applicant Information

\*Applicant Name: Cassandra Homan, city arborist  
\*Applicant Phone Number: 859-750-4340  
\*Applicant Email: Cassandra@urbancanopyworks.com

### Property Information

\*Owner of Property (if different from applicant): \_\_\_\_\_  
\*Property Address: 1001 Central Avenue  
\*Property City, State, ZIP: Newport, KY  
\*Type of Property: Residential  Commercial

### Tree Information

\* Tree location: Public ROW  Private Property   
\*Tree Location on Property: tree lawn on 10th street side  
\* Tree Species (if known): callery pear  
\*Tree Size & Height: 2 trees, both around 20 inches dbh

**\*Reason for Removal:** These trees have not only been previously topped (overhead wires), but are also experiencing branch die back and weak overall structure/vigor. Photos at the end.

### Replacement Plan:

\*Will the tree be replaced: Not unless specifically requested by the property owner.

**Attach any supporting documents** (Arborist's recommendations, development/landscaping plan, etc.)

\*Signature 





## CITY OF NEWPORT TREE REMOVAL APPLICATION

\*Indicates Required Field

### Applicant Information

\*Applicant Name: Cassandra Homan, city arborist

\*Applicant Phone Number: 502-328-1111

\*Applicant Email: cassandra.homan@newportky.org

### Property Information

\*Owner of Property  
(if different from applicant): Industry Salon (Aveda)

\*Property Address: 846 Saratoga

\*Property City, State, ZIP: Newport, KY

\*Type of Property: Residential  Commercial

### Tree Information

\*Tree location: Public ROW  Private Property

\*Tree Location on Property: tree well on 9th street side of property

\*Tree Species (if known): thornless honeylocust

\*Tree Size & Height: 6 inches dbh

\*Reason for Removal: dead tree, photo at the end.

### Replacement Plan:

\*Will the tree be replaced: Not unless specifically requested by the property owner.

**Attach any supporting documents** (Arborist's recommendations, development/landscaping plan, etc.)

\*Signature 





## CITY OF NEWPORT TREE REMOVAL APPLICATION

\*Indicates Required Field

### Applicant Information

\*Applicant Name: Cassandra Homan, city arborist

\*Applicant Phone Number: \_\_\_\_\_

\*Applicant Email: \_\_\_\_\_

### Property Information

\*Owner of Property  
(if different from applicant): \_\_\_\_\_

\*Property Address: 306 E 4th

\*Property City, State, ZIP: Newport, KY

\*Type of Property: Residential  Commercial

### Tree Information

\* Tree location: Public ROW  Private Property

\*Tree Location on Property: tree lawn in front of property

\* Tree Species (if known): redbud

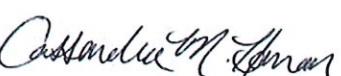
\*Tree Size & Height: 5 inches dbh

\*Reason for Removal: dead tree, see photo at the end.

### Replacement Plan:

\*Will the tree be replaced: Not unless specifically requested by the property owner.

**Attach any supporting documents** (Arborist's recommendations, development/landscaping plan, etc.)

\*Signature 





## CITY OF NEWPORT TREE REMOVAL APPLICATION

\*Indicates Required Field

### Applicant Information

\*Applicant Name: Cassandra Homan, city arborist  
\*Applicant Phone Number: 859-750-4340  
\*Applicant Email: Cassandra@urbancanopyworks.com

### Property Information

\*Owner of Property (if different from applicant): \_\_\_\_\_  
\*Property Address: 321 E 3rd  
\*Property City, State, ZIP: Newport, KY  
\*Type of Property: Residential  Commercial

### Tree Information

\* Tree location: Public ROW  Private Property   
\*Tree Location on Property: tree lawn in front of property  
\* Tree Species (if known): dogwood  
\*Tree Size & Height: 6 inches dbh  
\*Reason for Removal: dead tree, see photo at the end.

### Replacement Plan:

\*Will the tree be replaced: Not unless specifically requested by the property owner.

**Attach any supporting documents (Arborist's recommendations, development/landscaping plan, etc.)**

\*Signature 





## CITY OF NEWPORT TREE REMOVAL APPLICATION

\*Indicates Required Field

### Applicant Information

\*Applicant Name: Cassandra Homan, city arborist

\*Applicant Phone Number:

\*Applicant Email:

### Property Information

\*Owner of Property  
(if different from applicant): \_\_\_\_\_

\*Property Address 845 Monroe

\*Property City, State, ZIP: Newport, KY

\*Type of Property: Residential  Commercial

### Tree Information

\* Tree location: Public ROW  Private Property

\*Tree Location on Property: tree lawn on the 9th street side of the property

\* Tree Species (if known): hawthorn

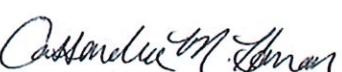
\*Tree Size & Height: 3 inches dbh

\*Reason for Removal: dead tree, see photo at the end.

### Replacement Plan:

\*Will the tree be replaced: Not unless specifically requested by the property owner.

**Attach any supporting documents (Arborist's recommendations, development/landscaping plan, etc.)**

\*Signature 





## CITY OF NEWPORT TREE REMOVAL APPLICATION

\*Indicates Required Field

### Applicant Information

\*Applicant Name: Cassandra Homan, city arborist

\*Applicant Phone Number: 859-264-4435

\*Applicant Email: cassandra.homan@newportky.gov

### Property Information

\*Owner of Property (if different from applicant): \_\_\_\_\_

\*Property Address: 813 Park

\*Property City, State, ZIP: Newport, KY

\*Type of Property: Residential  Commercial

### Tree Information

\* Tree location: Public ROW  Private Property

\*Tree Location on Property: tree well in front of property

\* Tree Species (if known): red maple

\*Tree Size & Height: 18 inches dbh

**\*Reason for Removal:** Water installed new meters, cutting out much of the supporting root system. Tree is no longer stable long-term.

### Replacement Plan:

\*Will the tree be replaced: Not unless the homeowner elects to replace the tree.

**Attach any supporting documents** (Arborist's recommendations, development/landscaping plan, etc.)

\*Signature 

