

CITY OF NEWPORT, KY
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
Monday, February 27, 2023
MINUTES

Call to Order:

The meeting was called to order by Mayor Guidugli Jr. at 7:00 p.m. in the Multipurpose Room of the Newport Municipal Building at 998 Monmouth Street. The meeting was opened with a silent invocation and the Pledge of Allegiance.

In attendance were:

Commissioner Radwanski, Commissioner Smith-Morrow, Commissioner Rehtin, Mayor Guidugli Jr., Assistant City Manager John Hayden, City Attorney Dan Braun, Police Chief Christopher Fangman, Fire Chief Frank Peluso, City Clerk Tiffany Myers, Finance Director Lenny Kuntz, Public Works Director Ray Ebert, and Auditor Tyler Fallin.

Absent: Vice Mayor Fennell and City Manager Thomas Fromme.

Personnel Orders:

COMMISSIONERS ORDER NO. R-2023-017

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY, APPOINTING SCOTT FLECKINGER TO THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF NEWPORT, KENTUCKY.

A motion by Commissioner Rehtin, seconded by Commissioner Smith-Morrow, to approve Order No. R-2023-017 as read.

Comments:

Mayor Guidugli Jr. stated that Scott had served seven terms in city government with Alexandria and had invested in a property in Newport.

Commissioner Radwanski questioned how many board members now serve on Historic Preservation Commission from Newport's West and East Ends. Assist. City Manager John Hayden stated that there are two members on the West End and three members on the East End. The city continues to improve on ensuring citizens have proper representation from every area.

Roll Call:

Commissioner Radwanski	Yes
Commissioner Smith-Morrow	Yes
Commissioner Rehtin	Yes

Vice Mayor Fennell Absent
Mayor Guidugli Jr. Yes
Motion Carried 4-0

COMMISSIONERS ORDER NO. R-2023-022

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY, JOSHUA IIG TO THE POSITION OF ENGINEER MEDIC IN THE NEWPORT FIRE/EMS DEPARTMENT EFFECTIVE FEBRUARY 8, 2023.

A Motion by Commissioner Radwanski, seconded by Commissioner Smith-Morrow, to approve Order No. R-2023-022 as read.

Comments:

Fire Chief Peluso stated that the fire department held an assessment in January, and Joshua finished first. Joshua has been with the city since 2020 and helps in many different areas in the fire department.

Roll Call:

Commissioner Radwanski Yes
Commissioner Smith-Morrow Yes
Commissioner Rehtin Yes
Vice Mayor Fennell Absent
Mayor Guidugli Jr. Yes
Motion Carried 4-0

COMMISSIONERS ORDER NO. R-2023-023

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY, APPOINTING JESSICA BOLTON TO THE POSITION OF BUILDING INSPECTOR IN THE CODE ENFORCEMENT DEPARTMENT EFFECTIVE FEBRUARY 27, 2023.

A motion by Commissioner Smith-Morrow, seconded by Commissioner Rehtin, to approve Order No. R-2023-023 as read.

Comments:

Zoning Administrator Brian Steffen said that with the building permit program expanding, so is the workload, which means we need to hire qualified candidates to help with the increased workload. Jessica has her undergrad degree in architecture from UK and has four years of experience in permit inspection and plan review.

Roll Call:

Commissioner Radwanski	Yes
Commissioner Smith-Morrow	Yes
Commissioner Rehtin	Yes
Vine Mayor Fennell	Absent
Mayor Guidugli Jr.	Yes

Motion Carried 4-0

Mayor Guidugli Jr. called for a 5-minute recess at 7:07 p.m. The meeting resumed at 7:11 p.m. with attendance taken. The following were present: Commissioner Radwanski, Commissioner Smith-Morrow, Commissioner Rehtin, and Mayor Guidugli Jr. Absent is Vice Mayor Fennell.

Presentations, Awards, and Proclamations:

Mayor Guidugli Jr. read a proclamation announcing that April is 'Fair Housing Month' in the city.

Tyler Fallin from RFH CPA/ Consultants gave his audit presentation for the Fiscal Year Ending June 30, 2021. He stated Newport was issued a clean audit. Also, for the Financial Statements, they had two reports. One was Internal Controls, and the second was Uniform Guidance. Both had no findings but stated that the Uniform Guidance report dealt with Federal funding, such as the ARPA funds the city received. Assets increased from 2021 by \$4 million, primarily due to the ARPA funding received. Liabilities and deferred outflows increased by \$2.86 million, and that is due to pension liabilities. Revenues were up by \$3.13 million from 2021. The City Expenditures did see an increase of \$1.2 million from 2021, and this is due to the cost-of-living adjustments, raises, and the State pension plan.

Public Forum:

No one present responded to the Mayor's invitation to address the Board.

Approval of Minutes:

A motion by Commissioner Rehtin, seconded by Commissioner Smith-Morrow, to approve the minutes from January 23 Regular Meeting and January 30 Special Meeting as presented.

Roll Call:

Commissioner Radwanski	Yes
Commissioner Smith-Morrow	Yes
Commissioner Rehtin	Yes
Vice Mayor Fennell	Absent

Mayor Guidugli Jr.
Motion Carried 4-0

Yes

Old Business:

SECOND READING COMMISSIONERS ORDINANCE NO. O-2023-001

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY AMENDING CHAPTER 72, PARKING REGULATIONS, SECTION 72.10(A) OF THE CODE OF ORDINANCES CONCERNING PARKING TIME ZONES LIMITATIONS.

A motion by Commissioner Radwanski, seconded by Commissioner Smith-Morrow, to approve Ordinance No. O-2023-001 as read.

Comments:

Assist. City Manager John Hayden stated that this concerns public parking and enforcement. This ordinance will help police officers and citizens with overtime parking issues.

Police Chief Fangman said this ordinance requires residents to move their vehicles within 72 hours and 50 feet from their original location. This change in the ordinance will help the police department comply with newer regulations; before, the police could mark tires. Since the law has changed, we can no longer do that.

Roll Call:

Commissioner Radwanski	Yes
Commissioner Smith-Morrow	Yes
Commissioner Rehtin	Yes
Vice Mayor Fennell	Absent
Mayor Guidugli Jr.	Yes

Motion Carried 4-0.

New Business:

COMMISSIONERS ORDER NO. R-2023-018

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY ESTABLISHING AND IMPLEMENTING A PROGRAM TO CHARGE MITIGATION RATES FOR THE DEPLOYMENT OF EMERGENCY AND NON-EMERGENCY SERVICES PROVIDED BY THE FIRE/EMS DEPARTMENT.

A motion by Commissioner Radwanski, seconded by Commissioner Rehtin, to approve Order No. R-2023-018 as read.

Comments:

Fire Chief Peluso said the city has already acted on this, but due to verbiage, we had to bring this to the Board again. With this program, we would have collected \$13,600.00 for 17 auto accidents with injuries, 7 without injuries, and 1 auto accident versus a pedestrian.

City Attorney Dan Braun said the Board approved the contractual agreement. However, the company is based in California and requested specific verbiage to implement the provisions, which is why we have this Order.

Roll Call:

Commissioner Radwanski	Yes
Commissioner Smith-Morrow	Yes
Commissioner Rehtin	Yes
Vice Mayor Fennell	Absent
Mayor Guidugli Jr.	Yes

Motion Carried 4-0.

COMMISSIONERS ORDER NO. R-2023-020

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY, AUTHORIZING THE ISSUANCE OF UP TO \$50,000,000 MAXIMUM AGGREGATE PRINCIPAL AMOUNT TAXABLE INDUSTRIAL BUILDING REVENUE BONDS, SERIES 2023, IN ORDER TO ASSIST CPX BUILDING C NORTH, LLC, OR ITS ASSIGNS, TO FINANCE THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF AN INDUSTRIAL BUILDING FACILITY LOCATED WITHIN THE CITY OF NEWPORT, KENTUCKY AND TO IMPROVE SAID FACILITY; PROVIDING FOR THE PLEDGE OF REVENUES FOR THE PAYMENT OF SAID BONDS; AUTHORIZING TRUST INDENTURES APPROPRIATE FOR THE PROTECTION AND DISPOSITION OF SUCH REVENUES AND FURTHER TO SECURE THE PAYMENT OF SAID BONDS; AUTHORIZING A BOND PURCHASE AGREEMENT; AUTHORIZING HOME OFFICE PAYMENT AGREEMENTS, AND AUTHORIZING THE EXECUTION OF ANY FURTHER NECESSARY INSTRUMENTS.

A motion by Commissioner Smith-Morrow, seconded by Commissioner Rehtin, to approve Order No. R-2023-020 as read.

Comments:

Assist. City Manager John Hayden said this is an Industrial Revenue Bond for the Ovation Complex. Mayor Guidugli Jr. said the bonds would come in gradually based on when the buildings are completed. There should be 4 more of these.

Roll Call:

Commissioner Radwanski	Yes
Commissioner Smith-Morrow	Yes
Commissioner Rehtin	Yes
Vice Mayor Fennell	Absent
Mayor Guidugli Jr.	Yes

Motion Carried 4-0.

COMMISSIONERS ORDER NO. R-2023-021

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY, AUTHORIZING THE ISSUANCE OF UP TO \$50,000,000 MAXIMUM AGGREGATE PRINCIPAL AMOUNT TAXABLE INDUSTRIAL BUILDING REVENUE BONDS, SERIES 2023, IN ORDER TO ASSIST CPX BUILDING C SOUTH, LLC, OR ITS ASSIGNS, TO FINANCE THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF AN INDUSTRIAL BUILDING FACILITY LOCATED WITHIN THE CITY OF NEWPORT, KENTUCKY AND TO IMPROVE SAID FACILITY; PROVIDING FOR THE PLEDGE OF REVENUES FOR THE PAYMENT OF SAID BONDS; AUTHORIZING TRUST INDENTURES APPROPRIATE FOR THE PROTECTION AND DISPOSITION OF SUCH REVENUES AND FURTHER TO SECURE THE PAYMENT OF SAID BONDS; AUTHORIZING A BOND PURCHASE AGREEMENT; AUTHORIZING HOME OFFICE PAYMENT AGREEMENTS, AND AUTHORIZING THE EXECUTION OF ANY FURTHER NECESSARY INSTRUMENTS.

A motion by Commissioner Rehtin, seconded by Commissioner Smith-Morrow, to approve Order No. R-2023-021 as read.

Comments:

Mayor Guidugli Jr. said the one Order is for the North Building, and the other Order is for the South Building. Commissioner Rehtin would like to reassure citizens that these Orders for Bonds are for the Corporex Innovation sites, not for Victoria Square.

Roll Call:

Commissioner Radwanski	Yes
Commissioner Smith-Morrow	Yes
Commissioner Rehtin	Yes
Vice Mayor Fennell	Absent
Mayor Guidugli Jr.	Yes

Motion Carried 4-0.

COMMISSIONERS ORDER NO. R-2023-024

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY DECLARING CERTAIN PERSONAL PROPERTY OF THE CITY OF NEWPORT AS SURPLUS AND AUTHORIZING DISPOSAL IN ACCORDANCE WITH STATE LAW.

A motion by Radwanski, seconded by Commissioner Smith-Morrow, to approve Order No. R-2023-024 a read.

Comments:

Assist. City Manager John Hayden stated that the city needs to surplus items that are no longer in use. Police Chief Fangman said there is a military vehicle listed called a Unimog. This is a vehicle the city received for free, and now we are trying to surplus because we don't use this anymore; plus, the city can profit from this sale. Mayor Guidugli Jr. questioned if the city received this vehicle for free, did the city need to keep it for so long, or if there were any strings attached. Police Chief Fangman said, not to his knowledge.

Roll Call:

Commissioner Radwanski	Yes
Commissioner Smith-Morrow	Yes
Commissioner Rehtin	Yes
Vice Mayor Fennell	Absent
Mayor Guidugli Jr.	Yes

Motion Carried 4-0.

COMMISSIONERS ORDER NO. R-2023-025

AN ORDER OF THE BOARD OF COMMISSIONER OF THE CITY OF NEWPORT, KENTUCKY, DECLARING CERTAIN PERSONAL PROPERTY OF THE CITY OF NEWPORT AS SURPLUS PERSONAL PROPERTY AND AUTHORIZING TRANSFER IN ACCORDANCE WITH STATE LAW.

A motion by Commissioner Radwanski, seconded by Commissioner Rehtin, to approve Order No. R-2023-025 as read.

Comments:

Public Works Director Ray Ebert stated that all these vehicles belong to public works, which have issues or broken down and would like to surplus them.

Roll Call:

Commissioner Radwanski	Yes
Commissioner Smith-Morrow	Yes
Commissioner Rehtin	Yes
Vice Mayor Fennell	Absent
Mayor Guidugli Jr.	Yes

Motion Carried 4-0.

COMMISSIONERS ORDER NO. R-2023-026

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY ACCEPTING THE BID AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AND EXECUTE A CONTRACT SERVICES AGREEMENT WITH REGAL MAID CLEANING SERVICE, INC. FOR CLEANING OF THE CITY BUILDING.

A motion by Commissioner Smith-Morrow, seconded by Commissioner Rehtin, to approve Order No. R-2023-026 as read.

Comments:

Assist. City Manager John Hayden stated that in your packet, you were notified that another cleaning company did have a lower bid. Their bid was lower because they did not include the cost of cleaning supplies, which would have increased the cost. So that is why Regal Maid won the contract.

Roll Call:

Commissioner Radwanski	Yes
Commissioner Smith-Morrow	Yes
Commissioner Rehtin	Yes
Vice Mayor Fennell	Absent
Mayor Guidugli Jr.	Yes

Motion Carried 4-0.

COMMISSIONERS ORDER NO. R-2023-028

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY, AUTHORIZING AND DIRECTING CITY MANAGER THOMAS J. FROMME TO EXECUTE A CONTRACT WITH EATON ASPHALT PAVING COMPANY FOR THE 12TH STREET PARKING AND SIDEWALK IMPROVEMENT PROJECT.

A motion by Commissioner Radwanski, seconded by Commissioner Rehtin, to approve Order No. R-2023-028 as read.

Comments:

Public Works Director Ray Ebert stated that this project had been discussed for two years. Ray said Eaton Asphalt was the lowest bid. Mayor Guidugli Jr. said he would like to see the road repaved once this park is completed.

Roll Call:

Commissioner Radwanski	Yes
Commissioner Smith-Morrow	Yes
Commissioner Rehtin	Yes
Vice Mayor Fennell	Absent
Mayor Guidugli Jr.	Yes

Motion Carried 4-0.

Department Heads Comments:

Christine Russell with Triad:

- Triad is trying to become more active in the communities by attending county and city meetings and accessing the needs of the communities.

Finance Director Lenny Kuntz:

- Described the audit in more detail regarding how liabilities are reported in the Net Position report for the city.

Assistant City Manager John Hayden:

- The Board retreat was last Saturday and was open to the public.
- Concerns were expressed about the parks and the need for new equipment, trees, and flowers.

City Attorney Daniel Braun:

- Steve Thomas is a renowned photographer for taking photos of city skylines and donated a picture to the city that depicts the downtown Skyline of Newport.

Board of Commissioners Comments:

Commissioner Radwanski:

- A new website is in the works and will have a calendar feature to view events and meetings in the city.

Commissioner Smith-Morrow:

- Enjoyed the Board retreat. It was intense but appreciated everyone who attended.

Commissioner Rehtin:

- Enjoyed the Board retreat and heard great ideas and feedback.
- He would like a timeline of when some of the items discussed would be completed.
- The West Side Coalition will meet at a new location on the corner of 9th and Lowell Street. The discussion is about Victoria Square Apartments.

Mayor Guidugli Jr.:

- Announced the Newport Wildcats won 74-46 over Beechwood tonight.
- The Board retreat was very active, and we accomplished a lot. This was all thanks to the city staff for the presentations and reports provided.

Adjournment:

There being no further business to discuss, a motion was made by Commissioner Rehtin, seconded by Commissioner Smith-Morrow, to adjourn the meeting. Motion carried- so ordered. Accordingly, the meeting was adjourned at 8:03 p.m.

Respectfully submitted,

City Clerk Tiffany Myers

march 27, 2023
Date Approved:

Thomas L. Guidugli Jr.
Mayor Thomas L. Guidugli Jr.

Attest:

Tiffany Myers
City Clerk Tiffany Myers