



**NEWPORT TREE BOARD  
SPECIAL MEETING**

**APRIL 14, 2025 @ 4:00 P.M.**

Newport Municipal Building, 998 Monmouth Street, 1<sup>st</sup> Floor Multi-Purpose Room

The public can access the meeting through the live stream on

Facebook.com /City of Newport, Ky or YouTube/ City of Newport, Ky

A special meeting of the Newport Tree Board was held on Monday, April 14, 2025 @ 4:00 p.m. at the Newport Municipal Complex 998 Monmouth Street Newport, Kentucky.

**Board Members Present:**

- Caitlin McBee
- Don Spaulding
- Neal Connor
- Kevin Broghamer
- Brant Owens

**City of Newport Members Present:**

- City Attorney – Michael Woloshin
- City Arborist – Cassandra Homan
- Public Works – Ray Ebert
- Zoning Administrator – Jessica Bolton
- Legal Assistant – Rosemary Williams

**Speakers Sworn in by Attorney Michael Woloshin**

**Public Hearing:**

**NTB-25-03**

- Applicant: - Bobby Woolwine
- Location: Corner of Fourth and Monmouth Street
- Request: Tree removal and replacement at the corner of Fourth and Monmouth Street

**Comments:**

- Bobby Woolwine stated he had concerns about the tree, its smell, the fruit that was falling from it, and the mess it made when people walked by. The applicant is willing to replace the tree with the arborist's list.
- City Arborist Cassandra Homan talked about applicant replacing the tree if it is within the tree list.
- Director Ray Ebert stated that the tree can be removed.

**Approval:**

A motion was made by Neal Connor, seconded by Don Spaulding, **Case-NTB-25-03** for the tree to be cut down at Fourth and Monmouth Street and replaced by approval of Arborist Cassandra Homan.

**Roll Call Vote: 4-1 motion carried.**

- Caitlin McBee (Yes)
- Don Spaulding (Yes)
- Neal Connor (Yes)
- Kevin Broghamer (No)
- Brant Owens (Yes)

**NTB-25-04**

- Applicant: Jeff Wolf
- Location: Fourth Street between York and Monmouth Street
- Request: the removal of trees along Fourth, and between York and Monmouth Street

**Approval:**

City Attorney: Michael Woloshin requested the Board table this until next month so the applicant's Attorney can be present. The Board agreed unanimously.

**Roll Call Vote: Tabled 4-1 motion carried.**

- Caitlin McBee (Yes)
- Don Spaulding (Yes)
- Neal Connor (Yes)
- Kevin Broghamer (No)
- Brant Owens (Yes)

**NTB-25-05**

- Applicant: City Arborist Cassandra Homan
- Location: 733 Park Ave
- Request: Removal of three linden trees located at 733 Park Ave

**Comments:**

Cassandra Homan, the City Arborist, discussed the declining health of the trees and their roots, indicating poor condition. She also mentioned the possibility of replacing the trees with the owners' consent.

**Approval:**

A motion made by Neal Connor, seconded by Caitlin McBee, **Case-NTB-25-05** to cut down three linden trees at 733 Park Ave per Arborist Cassandra Homan's recommendation.

**Roll Call Vote: 4-1 motion carried.**

- Caitlin McBee (Yes)
- Don Spaulding (Yes)
- Neal Connor (Yes)
- Kevin Broghamer (No)
- Brant Owens (Yes)

**NTB-25-06**

- Applicant: City Arborist Cassandra Homan
- Location: 307 Overton Street
- Request: the removal of a silver maple tree located at 307 Overton Street

**Comments:**

- Cassandra Homan and another arborist agreed that the tree needs to be cut down because its danger is medium-high.

**Approval:**

A motion was made by Brant Owens, seconded by Neal Connor **Case-NTB-25-06** to hold the vote until the next meeting to approve the tree to be cut down to hear a second arborist opinion.

Roll Call Vote: Hold Vote 4-1 motion carried.

- Caitlin McBee (Yes)
- Don Spaulding (Yes)
- Neal Connor (Yes)
- Kevin Broghamer (No)
- Brant Owens (Yes)

**Adjournment:**

A motion made by Neal Connor, seconded by Don Spaulding, to adjourn the meeting was adjourned at approximately 5:09 p.m. The motion carried, so ordered.

**Approved:** \_\_\_\_\_  
Brant Owens, Chairperson

**Date:** \_\_\_\_\_

**Attest:** \_\_\_\_\_  
Tiffany Myers, City Clerk

**Minutes by:** \_\_\_\_\_  
Rosemary Williams, Legal Assistant

