



NEWPORT
KENTUCKY

CITY OF NEWPORT
REGULAR MEETING OF THE CODE ENFORCEMENT BOARD
Wednesday, May 17, 2023
MINUTES

A regular Newport Code Enforcement Board meeting was held on Wednesday, May 17, 2023, at 5:00 p.m. at the Newport Municipal Complex, 998 Monmouth Street, Newport, Kentucky.

In attendance were: John Atkins, Raymond Butts, Mark Marron, Jan Knepshield, City Attorney Billy Summe, Code Enforcement Officer Barry Shields, and City Clerk Tiffany Myers.

The following were absent: Assistant City Manager John Hayden and Code Enforcement Manager Mike Cronin.

A motion by John Atkins, seconded by Mark Marron, to approve Raymond Butts as the Chairperson for the Code Board Meetings. Motion carried- so ordered.

Before the meeting began, all parties providing testimony were given an oath.

Abandoned Urban Property Case for 206 E 9th Street:

Code Officer Barry Shields provided information regarding the property to the Board.

Property Owner Justin Backers, 206 E 9th Street, advised the Board that he could not work due to the pandemic and lost his source of income. However, he has recently secured funding and plans to start renovations.

A motion by John Atkins, seconded by Mark Marron, to approve 206 E 9th Street as Abandoned Urban Property.

Roll Call:

John Atkins	Yes
Raymond Butts	Yes
Mark Marron	Yes
Jan Knepshield	Yes

Motion carried- so ordered.

A motion by Mark Marron, seconded by John Atkins, to allow 60 days for the property owner to have a civil engineer report, to work with Mike Cronin and the city, to pull the proper permits, and to have an action plan in place for this property.

Roll Call:

John Atkins Yes
Raymond Butts Yes
Mark Marron Yes
Jan Knepshield No

Motion carried- so ordered.

Appeal Citation Case Debbie Waas-Wright:

Code Officer Barry Shields provided information regarding the citation to the Board.

Property owner Debbie Waas- Wright, 307 W 12th Street, stated that she was unaware she could not cut down a tree that she purchased from the West Side Coalition in 2016. The tree was not planted correctly by the volunteers; the following year, the tree was struck by lightning, which caused health issues for the tree. Ms. Waas-Wright reached out several times to Barry Shields and received no response. After waiting awhile, she proceeded to cut the tree down.

A motion was made by Mark Marron, seconded by Raymond Butts, to table this case for 90 days to allow the homeowner to replant the tree and to work with the Newport Tree Board and Barry Shields. In 90 days, the Board will review and reassess the fines regarding this case.

Roll Call:

John Atkins Abstained
Raymond Butts Yes
Mark Marron Yes
Jan Knepsheild Yes

Motion carried- so ordered.

Approval of Minutes:

A motion by Raymond Butts, seconded by John Atkins, to approve the minutes and correct the chairperson to Raymond Butts, acting chairperson. Motion carried- so ordered.

Adjournment:

With no further business to discuss, a motion was made by John Atkins, seconded by Raymond Butts, to adjourn the meeting. Accordingly, the meeting was adjourned at 5:50 p.m.



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Approved: _____

Raymond Butts, Chairperson

Attest: _____

Tiffany Myers, City Clerk

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