



**NEWPORT TREE BOARD  
REGULAR MEETING OF THE TREE BOARD  
July 10, 2025 Minutes**

**CALL TO ORDER:**

Tree Board Chair Brant Ownes called a regular meeting to order on July 10, 2025, at 4:05 p.m. in the Multipurpose Room of the Newport Municipal Building at 998 Monmouth Street.

**IN ATTENDANCE:**

Commission members present were, Caitlin McBee, Don Spaulding, Neal Connor, Brant Owens, and Kevin Broghamer. Michael Woloshin, Assistant City Attorney, Jessica Bolton, Zoning Administrator, Ray Ebert, Public Works Director, Cassandra Homan, City Arborist, and Rosemary Williams, Legal Assistant, were present. The meeting was held in person in conjunction with a live stream on Newport's YouTube page.

**APPROVAL OF MINUTES:**

- A motion made by Neal Connor, seconded by Caitlin McBee, to approve the April 14<sup>th</sup> 2025 minutes, motion carried 5-0-so ordered.
- A motion made by Caitlin McBee, seconded by Don Spaulding, to approve the May 8<sup>th</sup> 2025 minutes, motion carried 5-0-so ordered.

**PUBLIC HEARING ITEMS:**

**NTB-25-10:**

Application to remove the lilac tree located at 224 W 10<sup>th</sup> Street.

**Comments:**

Cassandra Homan, City arborist, presented findings.

A motion made by Neal Connor, seconded by Caitlin McBee, to approve case number NTB-25-10, removal of the tree located at 224 W 10<sup>th</sup> Street, Newport, KY. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 5-0-so ordered.

**Roll Call:**

Caitlin McBee	Yes
Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

**NTB-25-11**

Application to remove the red maple tree located at 227 E 5<sup>th</sup> Street.



**Comments:**

Cassandra Homan, City arborist, presented findings.

Motion made by Caitlin McBee, seconded by Don Spaulding, to approve case number NTB-25-11, removal of the tree located at 227 E 5<sup>th</sup> St, Newport, KY. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 5-0-so ordered.

**Roll Call:**

Caitlin McBee	Yes
Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

**NTB-25-12:**

Application to remove sugar maple tree located at 641 Park Ave.

**Comments:**

Cassandra Homan, City arborist, presented findings.

Motion made by Neal Connor, seconded by Caitlin McBee, to approve case number NTB-25-12, removal of the tree located at 641 Park Ave, Newport, Ky. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 5-0-so ordered.

**Roll Call:**

Caitlin McBee	Yes
Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

**NTB-25-13:**

Application to remove the crab apple tree located at 617 E 9<sup>th</sup> Street.

Motion made by Brant Owens, seconded by Neal Connor, to deny approval based on the applicant not being present. Motion carried 5-0-so ordered.

**Roll Call:**

Caitlin McBee	Yes
Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes



Brant Owens Yes

**NTB-25-14:**

Application to remove the red maple tree located at 728 Park Ave.

**Comments:**

Cassandra Homan, City arborist, presented findings.

Motion made by Caitlin McBee, seconded by Neal Connor, to approve case number NTB-25-14, removal of the tree located at 728 Park Ave, Newport, Ky. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 4-0-so ordered.

**Roll Call:**

Caitlin McBee	Yes
Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	No
Brant Owens	Yes

**ADJOURNMENT:**

Motion made by Neal Connor, seconded by Caitlin McBee, to adjourn the meeting at approximately 4:30 p.m. Motion carried 5-0-so ordered.

Respectfully submitted,  
Jessica Bolton

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Date Approved

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Brant Owens, Chair

Attest:

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Tiffany Myers, City Clerk