



NEWPORT  
KENTUCKY

**CITY OF NEWPORT, KY  
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS  
Thursday, August 31, 2023  
MINUTES**

**Call to Order:**

A special meeting was called to order by Mayor Guidugli Jr. on August 31, 2023, at 7:00 p.m. and held via video teleconference via the Zoom meeting application with a live stream to the City's Facebook page for public viewing.

**In attendance via video teleconference were:**

Commissioner Radwanski, Commissioner Smith-Morrow, Commissioner Rehtin, Vice Mayor Fennell, Mayor Guidugli Jr., City Manager Thomas Fromme, City Attorney Dan Braun, Lt. Col. Herschel Day, Fire Chief Frank Peluso, Planning and Development Director Brian Steffen, City Clerk Tiffany Myers.

City Attorney Dan Braun stated this special meeting is being held in a replacement of the regular meeting originally scheduled for Monday, August 28, 2023, due to a COVID outbreak causing various members of the Board of Commissioners being unable to physically attend. As a result of such, in order to comply with the notice of requirements contained within the KY Open Meetings Act, this special meeting is being properly held by means of a video teleconference as indicated on the agenda.

**Personnel Orders:**

**COMMISSIONERS ORDER NO. R-2023-061**

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY, APPOINTING DANIEL A. VERKAMP TO THE POSITION OF FIRE/MEDIC, GRADE III IN THE NEWPORT FIRE/EMS DEPARTMENT EFFECTIVE AUGUST 29, 2023.

A motion by Commissioner Rehtin, seconded by Commissioner Smith-Morrow, to approve Order R-2023-061 as read.

**Comments:**

Fire Chief Peluso stated that Mr. Verkamp comes from the Ft. Mitchell Fire Department with 12 years of experience.

**Roll Call:**

Commissioner Radwanski	Yes
Commissioner Smith-Morrow	Yes
Commissioner Rehtin	Yes
Vice Mayor Fennell	Yes
Mayor Guidugli Jr.	Yes

Motion 5-0. Motion carried- so ordered.

**APPROVAL OF MINUTES:**

A motion by Commissioner Smith-Morrow, seconded by Vice Mayor Fennell, to approve the July 24,

2023, regular minutes as presented.

**Roll Call:**

Commissioner Radwanski	Yes
Commissioner Smith-Morrow	Yes
Commissioner Rehtin	Yes
Vice Mayor Fennell	Yes
Mayor Guidugli Jr.	Yes

Motion 5-0. Motion carried- so ordered.

**OLD BUSINESS:**

**SECOND READING OF COMMISSIONERS ORDINANCE NO. O-2023-008**

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY, REGARDING THE HOURS OF OPERATION FOR CITY PARKS AND RECREATIONAL AREAS.

A motion by Vice Mayor Fennell, seconded by Commissioner Smith-Morrow, to approve Ordinance O-2023-008 as read.

**Comments:**

City Manager Thomas Fromme said the Commissioners Ordinance O-2023-008 establishes the parks' closing times.

**Roll Call:**

Commissioner Radwanski	Yes
Commissioner Smith-Morrow	Yes
Commissioner Rehtin	Yes
Vice Mayor Fennell	Yes
Mayor Guidugli Jr.	Yes

Motion 5-0. Motion carried- so ordered.

**SECOND READING OF COMMISSIONERS ORDINANCE NO. O-2023-009**

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY AMENDING SECTION 93.63 OF THE CODE OF ORDINANCES CONCERNING OUTDOOR DINING AND/OR DRINKING UPON CITY SIDEWALKS AND/OR RIGHTS-OF-WAY AND PROVIDING A PENALTY FOR THE VIOLATION THEREOF.

A motion by Commissioner Rehtin, seconded by Commissioner Smith-Morrow, to approve Ordinance O-2023-009 as read.

**Comments:**

City Manager Thomas Fromme stated that this ordinance has been a two-year process. This ordinance was revised numerous times, especially during the COVID-19 pandemic. Recently, when talking to residents and owners, they wanted to allow residential bars/restaurants to participate. This Ordinance will be enforced, and it will have strict closing times.

**Roll Call:**

Commissioner Radwanski	Yes
Commissioner Smith-Morrow	Yes
Commissioner Rehtin	Yes
Vice Mayor Fennell	Yes



NEWPORT  
KENTUCKY

Mayor Guidugli Jr. Yes  
Motion 5-0. Motion carried- so ordered.

**SECOND READING OF COMMISSIONERS ORDINANCE NO. O-2023-010**

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY, AMENDING SECTION 31.42 OF THE CODE OF ORDINANCES CONCERNING THE OFFICE OF THE CITY MANAGER.

A motion by Commissioner Smith-Morrow, seconded by Vice Mayor Fennell, to approve Ordinance O-2023-010 as read.

**Comments:**

City Manager Thomas Fromme said Ordinances 10-12 are housekeeping items. Ordinance 10 is changing titles and allowing additional front office staff. Ordinances 11 and 12 split up the Code and Planning & Zoning Departments to be stand-alone departments.

**Roll Call:**

Commissioner Radwanski Yes  
Commissioner Smith-Morrow Yes  
Commissioner Rehtin Yes  
Vice Mayor Fennell Yes  
Mayor Guidugli Jr. Yes  
Motion 5-0. Motion carried- so ordered.

**SECOND READING OF COMMISSIONERS ORDINANCE NO. O-2023-011**

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY AMENDING SECTION 31.46 OF THE CODE OF ORDINANCES CONCERNING POSITIONS IN THE CODE ENFORCEMENT DEPARTMENT.

A motion by Commissioner Radwanski, seconded by Vice Mayor Fennell, to approve Ordinance O-2023-011 as read.

**Roll Call:**

Commissioner Radwanski Yes  
Commissioner Smith-Morrow Yes  
Commissioner Rehtin Yes  
Vice Mayor Fennell Yes  
Mayor Guidugli Jr. Yes  
Motion 5-0. Motion carried- so ordered.

**SECOND READING OF COMMISSIONERS ORDINANCE NO. O-2023-012**

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY CREATING SECTION 31.48 OF THE CODE OF ORDINANCES ESTABLISHING THE PLANNING AND DEVELOPMENT DEPARTMENT TO INCLUDE THE POSITIONS AND FUNCTIONS THEREIN.

A motion by Vice Mayor Fennell, seconded by Commissioner Smith-Morrow, to approve Ordinance O-2023-012 as read.



NEWPORT  
KENTUCKY

**Roll Call:**

Commissioner Radwanski Yes  
Commissioner Smith-Morrow Yes  
Commissioner Rehtin Yes  
Vice Mayor Fennell Yes  
Mayor Guidugli Jr. Yes  
Motion 5-0. Motion carried- so ordered.

**SECOND READING OF COMMISSIONERS ORDINANCE NO. O-2023-013**

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY, AMENDING THE CODE OF ORDINANCES CHAPTER 73 SCHEDULES CONCERNING THE PARKING METER ZONES SCHEDULE.

A motion by Commissioner Radwanski, seconded by Vice Mayor Fennell, to approve Ordinance O-2023-013 as read.

**Comments:**

City Manager Thomas Fromme stated this is a fifty-cent increase. The meter rates have not been raised since 2014.

**Roll Call:**

Commissioner Radwanski Yes  
Commissioner Smith-Morrow Yes  
Commissioner Rehtin Yes  
Vice Mayor Fennell Yes  
Mayor Guidugli Jr. Yes  
Motion 5-0. Motion carried- so ordered.

**SECOND READING OF COMMISSIONERS ORDINANCE NO. O-2023-014**

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY AMENDING SECTIONS 32.007, 32.066, 32.100, 32.126, AND 32.205 OF THE CODE OF ORDINANCES REGARDING THE COMPENSATION PAYABLE TO MEMBERS OF VARIOUS CITY BOARDS AND COMMISSIONS.

A motion by Vice Mayor Fennell, seconded by Commissioner Smith-Morrow, to approve Ordinance O-2023-014 as read.

**Roll Call:**

Commissioner Radwanski Yes  
Commissioner Smith-Morrow Yes  
Commissioner Rehtin Yes  
Vice Mayor Fennell Yes  
Mayor Guidugli Jr. Yes  
Motion 5-0. Motion carried- so ordered.

**NEW BUSINESS:**

**FIRST READING OF COMMISSIONERS ORDINANCE NO. O-2023-015**

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY CREATING SECTION 130.26 OF CHAPTER 130: OFFENSES AGAINST PUBLIC PEACE AND



NEWPORT  
KENTUCKY

DECENCY OF TITLE XIII, GENERAL OFFENSES, OF THE CODE OF ORDINANCES REGARDING THE REQUIREMENT TO SECURE FIREARMS LEFT UNATTENDED IN ANY VEHICLE AND CREATING A PENALTY FOR VIOLATION THEREOF.

A motion by Commissioner Radwanski, seconded by Vice Mayor Fennell, to approve Ordinance O-2023-015 as read.

**Comments:**

Lt. Col. Day stated that in 2022 there were 18 firearms thefts. Out of 18 thefts, 13 vehicles had firearms in plain sight. This Ordinance will help keep these guns off the streets and out of the wrong hands. So far this year, we have only had 4 firearms stolen from vehicles.

**Roll Call:**

Commissioner Radwanski	Yes
Commissioner Smith-Morrow	Yes
Commissioner Rehtin	Abstain
Vice Mayor Fennell	Yes
Mayor Guidugli Jr.	Yes

Motion 5-0. Motion carried- so ordered.

**FIRST READING OF COMMISSIONERS ORDINANCE NO. O-2023-016**

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY, REPEALING, IN FULL, SECTIONS 32.060 THROUGH 32.080 OF THE CODE OF ORDINANCES AND RE-ENACTING THE SAME SECTIONS 32.060 THROUGH 32.081 THEREOF REGARDING THE HISTORIC PRESERVATION COMMISSION.

A motion by Vice Mayor Fennell, seconded by Commissioner Smith-Morrow, to approve Ordinance O-2023-016 as read.

**Comments:**

Planning and Development Director Brian Steffen said there has been speculation that this ordinance has to do with the Buena Vista Local Historic District, but it does not. This has to do with historical activity within the city. This process started with looking into adopting Buena Vista as a historic district, but some things needed to be corrected after looking into our ordinances and state statutes. Wendy Moeller with Compass Point Planning helped us examine our ordinance to ensure we follow the correct protocols. These changes are reflected in this ordinance tonight. One difference is how the city adopts its local historic districts by involving the Planning and Zoning Department.

**Roll Call:**

Commissioner Radwanski	Yes
Commissioner Smith-Morrow	Yes
Commissioner Rehtin	Abstain
Vice Mayor Fennell	Yes
Mayor Guidugli Jr.	Yes

Motion 5-0. Motion carried- so ordered.



**ADJOURNMENT:**

A motion by Commissioner Smith-Morrow, seconded by Commissioner Radwanski, to adjourn the meeting. Motion carried- so ordered. Accordingly, the meeting was adjourned at approximately 7:37 p.m.

Respectfully submitted,  
City Clerk Tiffany Myers

\_\_\_\_\_  
Date Approved:

\_\_\_\_\_  
Mayor Thomas L. Guidugli Jr.

Attest:

\_\_\_\_\_  
City Clerk Tiffany Myers

Not An Official Copy