



NEWPORT  
KENTUCKY

**CITY OF NEWPORT  
REGULAR MEETING OF THE CODE ENFORCEMENT BOARD  
Wednesday, September 20, 2023  
MINUTES**

A regular Newport Code Enforcement Board meeting was held on Wednesday, September 20, 2023, at 5:00 p.m. at the Newport Municipal Complex, 998 Monmouth Street, Newport, Kentucky.

**In attendance were:** John Atkins, Raymond Butts, Jan Knepshield, Glen Taylor, City Attorney Billy Summe, Code Enforcement Manager Mike Cronin, Code Officer Barry Shields, and City Clerk Tiffany Myers. Mark Marron joined the meeting at 5:02 p.m.

City Attorney Summe addressed the Board regarding a previous item on the August agenda—the citation for Morgan Family Ministries. The city is working with Morgan Family Ministries and advised the Board to table this case for another 30 days to resolve this issue. The attorney for Morgan Family Ministries, Daniel Hunt, requested that a letter be sent to the Church and his law firm if they were to attend a meeting.

A motion by John Atkins, seconded by Jan Knepshield, to table Morgan Family Ministries case for 30 days.

**Roll Call:**

John Atkins	Yes
Raymond Butts	Yes
Mark Marron	Abstain
Jan Knepshield	Yes
Glen Taylor	Yes

5-0 Motion carried- so ordered.

In honor of John Atkin’s last meeting with the Code Board, Mayor Guidugli Jr. read a proclamation to Mr. Atkins for his service to the community.

Before the meeting began, all parties providing testimony were given an oath.

**Appealed Citation 356 for 501 York Street, Phoenix LLC:**

- Code Enforcement Manager Mike Cronin presented the city's findings and recommended upholding fines.
- Bob McCray could not present his case because he is representing himself as the LLC. Attorney Summe advised the Board to table this case for 30 days, and in the meantime, Mr. McCray and himself will try to reach an agreement as to where he would not need to attend the October meeting.

A motion by John Atkins, seconded by Mark Marron, to table this case for 30 days to see if City Attorney Summe and the appellant can reach an agreement before appearing before the Board in October.

**Roll Call:**

John Atkins                    Yes  
Raymond Butts                Yes  
Mark Marron                  Yes  
Jan Knepshield                Yes  
Glen Taylor                    Yes  
5-0. Motion carried- so ordered.

**Approval of Minutes:**

A motion by John Atkins, seconded by Glen Talyor, to approve the minutes from August 16, 2023, as presented. Motion carried- so ordered.

**Adjournment:**

A motion by Mark Marron, seconded by John Atkins, to adjourn the meeting. Motion carried- so ordered. Accordingly, the meeting was adjourned at approximately 5:18 p.m.

Approved: \_\_\_\_\_

Raymond Butts, Chairperson

Attest: \_\_\_\_\_

Tiffany Myers, City Clerk

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