



**NEWPORT TREE BOARD  
REGULAR MEETING OF THE TREE BOARD  
November 13, 2025, Minutes**

**CALL TO ORDER:**

Tree Board Chair Brant Owens called a regular meeting to order on October 9, 2025, at 4:00 p.m. in the Multipurpose Room of the Newport Municipal Building at 998 Monmouth Street.

**IN ATTENDANCE:**

Commission members present were Don Spaulding, Neal Connor, Brant Owens, and Kevin Broghamer. Michael Woloshin, Assistant City Attorney, Jessica Bolton, Zoning Administrator, Ray Ebert, Public Works Director, Cassandra Homan, City Arborist. The meeting was held in person in conjunction with a live stream on Newport's YouTube page.

**APPROVAL OF MINUTES:**

- A motion made by Neal Connor, seconded by Don Spaulding, to approve the October 9<sup>th</sup>, 2025, minutes, motion carried 4-0-so ordered.

**Roll Call:**

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

**PUBLIC HEARING ITEMS:**

**NTB-25-29:**

Application to remove the tree located at 813 Park Ave.

**Comments:**

Cassandra Homan, City arborist, presented findings.

A motion made by Neal Connor, seconded by Don Spaulding, to approve case number NTB-25-29, removal of the tree located at 813 Park Ave, Newport, KY. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 3-1-so ordered.

**Roll Call:**

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	No
Brant Owens	Yes

**NTB-25-30**

Application to remove the tree located at 1006 Patterson Street.

**Comments:**

Cassandra Homan, City arborist, presented findings.

Motion made by Don Spaulding, seconded by Kevin Broghamer, to approve case number NTB-25-30, removal of the tree located at 1006 Patterson St, Newport, KY. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 4-0-so ordered.

**Roll Call:**

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

**NTB-25-31:**

Application to remove the tree located at 523 Overton Street.

**Comments:**

Cassandra Homan, City arborist, presented findings.

Motion made by Kevin Broghamer, seconded by Don Spaulding, to approve case number NTB-25-31, removal of the tree located at 523 Overton Street, Newport, Ky. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 4-0-so ordered.

**Roll Call:**

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

**NTB-25-32:**

Application to remove the tree located at 636 Oak Street.

Motion made by Neal Connor, seconded by Kevin Broghamer, to approve case number NTB-25-32, removal of the tree located at 636 Oak St, Newport, Ky. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 4-0-so ordered.

**Roll Call:**

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

**NTB-25-33:**

Application to remove the tree located at 420 Monmouth Street.

**Comments:**

Cassandra Homan, City arborist, presented findings.

Motion made by Kevin Broghamer, seconded by Don Spaulding, to approve case number NTB-25-33, removal of the tree located at 420 Monmouth Street, Newport, Ky. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 4-0-so ordered.

**Roll Call:**

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

**NTB-25-34:**

Application to remove the tree located at 601 Columbia Street.

**Comments:**

Cassandra Homan, City arborist, presented findings.

Motion made by Neal Connor, seconded by Kevin Broghame, to approve case number NTB-25-34, removal of the tree located at 601 Columbia Street, Newport, Ky. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 4-0-so ordered.

**Roll Call:**

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

**NTB-25-35:**

Application to remove the tree located at 601 E 2<sup>nd</sup> Street.



**Comments:**

Cassandra Homan, City arborist, presented findings.

Motion made by Kevin Broghamer, seconded by Don Spaulding, to approve case number NTB-25-35, removal of the tree located at 601 E 2<sup>nd</sup> Street, Newport, Ky. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 4-0-so ordered.

**Roll Call:**

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

**NTB-25-36:**

Review of the tree maintenance schedule.

**Comments:**

Cassandra Homan, City arborist, presented findings.

Motion made by Brant Owens, seconded by Don Spaulding, to approve case number NTB-25-36, the tree maintenance schedule. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 4-0-so ordered.

**Roll Call:**

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

**ADJOURNMENT:**

Motion made by Neal Connor, seconded by Kevin Don Spaulding, to adjourn the meeting at approximately 4:30 p.m. Motion carried 4-0-so ordered.

Respectfully submitted,  
Jessica Bolton

---

Date Approved

---

Brant Owens, Chair

Attest:



---

Tiffany Myers, City Clerk