



NEWPORT

KENTUCKY

Emergency Business Assistance Program Pre-Application Form

The City of Newport's Emergency Business Assistance Program was created in 2020 in response to small business impacts during the COVID-19 crisis and the mandated closures to allow social distancing. In order to determine eligibility for this program, a company must complete, sign and submit a pre-application packet to the office of the City Manager via email at lsims@newportky.gov. This program is primarily intended to assist retail businesses, including restaurants that serve food, where 51% or more of the employees are at or below low-moderate income levels. This incentive is available on a first come first serve basis, until funding is fully committed.

Company Full Legal Name: _____

IRS Employer Identification Number (EIN):

Company Main Local Address:

City _____
State _____ Zip _____

**Company Headquarters Office Address:
(If different):**

City _____
State _____ Zip _____

General Business Description and purpose of the application: *(List business activities taking place in Newport and the general impacts of COVID 19 to the business.)*



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Employment Information:

	Total Number of Employees	Average Wage
Full Time		
Part Time		

Please Attach:

- W9
- Occupational License # _____
- Copy of current lease/rental agreement or mortgage statement
- P & L Information
- SBA Federal Assistance Information

Company Contact

Name: _____

Email: _____

Phone Number: _____