



**CITY OF NEWPORT  
DEPARTMENT OF FINANCE & ADMINISTRATION  
LICENSE DIVISION  
(859) 292-3660**

**APPLICATION FOR OUTDOOR DINING PERMIT  
ALL FEES ARE PAYABLE AT THE TIME OF APPLICATION**

CN-2D

**APPLICATION INFORMATION**

NAME OF APPLICANT \_\_\_\_\_  
TRADE NAME OR DBA \_\_\_\_\_  
BUSINESS ADDRESS \_\_\_\_\_  
EMAIL & PHONE \_\_\_\_\_

**CHECK TYPE OF LICENSE DESIRED:**

OUTDOOR FOOD AND NON-ALCOHOLIC BEVERAGE SERVICE OR SEATING ONLY  
 OUTDOOR FOOD AND ALCOHOLIC BEVERAGE SERVICE  
 OUTDOOR ALCOHOLIC BEVERAGE SERVICE ONLY

**REQUIREMENTS MET:**

City Manager Approval  
 Permit Agreement Signed

EACH APPLICANT SHALL BE REQUIRED TO EXECUTE THE APPLICABLE PERMIT AGREEMENT ASSOCIATED THERE WITH  
SEATING ARRANGMENT SHALL BE DETERMINED PERSUANT TO THE PERMIT AGREEMENT

**PERMIT FEE \$100**

ANNUAL RENEWAL MARCH 1ST OF EACH YEAR

(ATTACH A COPY OF THE CURRENT INSURANCE POLICIES DECLARATION PAGE)

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT. FURTHER, I UNDERSTAND THAT  
ACCEPTANCE OF THIS FORM BY THE CITY DOES NOT CONSTITUTE APPROVAL.

X \_\_\_\_\_  
OWNER/AGENT

OFFICIAL TITLE

DATE

MAKE PAYABLE TO:	CITY OF NEWPORT DEPT. OF FINANCE RENTAL DIVISION P.O. BOX 1090 NEWPORT, KY 41071-0090
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**ISSUANCE OF THE LICENSE IS:**

\_\_\_\_ Approved

\_\_\_\_ Denied

Date this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

X \_\_\_\_\_  
License Inspector