



CITY OF NEWPORT
DEPARTMENT OF FINANCE & ADMINISTRATION
LICENSE DIVISION
(859) 292-3660

APPLICATION FOR OUTDOOR DINING PERMIT
ALL FEES ARE PAYABLE AT THE TIME OF APPLICATION

CN-2D

APPLICATION INFORMATION

NAME OF APPLICANT _____
TRADE NAME OR DBA _____
BUSINESS ADDRESS _____
EMAIL & PHONE _____

CHECK TYPE OF LICENSE DESIRED:

- ☐ OUTDOOR FOOD AND NON-ALCOHOLIC BEVERAGE SERVICE OR SEATING ONLY
☐ OUTDOOR FOOD AND ALCOHOLIC BEVERAGE SERVICE
☐ OUTDOOR ALCOHOLIC BEVERAGE SERVICE ONLY

REQUIREMENTS MET:

- ☐ City Manager Approval
☐ Permit Agreement Signed

EACH APPLICANT SHALL BE REQUIRED TO EXECUTE THE APPLICABLE PERMIT AGREEMENT ASSOCIATED THERE WITH
SEATING ARRANGMENT SHALL BE DETERMINED PURSUANT TO THE PERMIT AGREEMENT

PERMIT FEE \$100

ANNUAL RENEWAL MARCH 1ST OF EACH YEAR

(ATTACH A COPY OF THE CURRENT INSURANCE POLICIES DECLARATION PAGE)

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT. FURTHER, I UNDERSTAND THAT
ACCEPTANCE OF THIS FORM BY THE CITY DOES NOT CONSTITUTE APPROVAL.

X _____
OWNER/AGENT OFFICIAL TITLE DATE

MAKE PAYABLE TO: CITY OF NEWPORT
DEPT. OF FINANCE
RENTAL DIVISION
RETURN TO: P.O. BOX 1090
NEWPORT, KY 41071-0090

ISSUANCE OF THE LICENSE IS:

____ Approved

____ Denied

Date this _____ day of _____ 20 _____

X _____
License Inspector